

Meeting	<b>POLICY DEVELOPMENT GROUP</b>
Time/Day/Date	6.30 pm on Wednesday, 11 January 2017
Location	Council Chamber, Council Offices, Coalville
Officer to contact	Democratic Services (01530 454512)

All persons present are reminded that the meeting may be recorded and by attending this meeting you are giving your consent to being filmed and your image being used. You are kindly requested to make it known to the Chairman if you intend to film or record this meeting.

The Monitoring Officer would like to remind members that when they are considering whether the following items are exempt information under the relevant paragraph under part 1 of Schedule 12A of the Local Government Act 1972 they must have regard to the public interest test. This means that members must consider, for each item, whether the public interest in maintaining the exemption from disclosure outweighs the public interest in making the item available to the public.

## **AGENDA**

<b>Item</b>	<b>Pages</b>
<b>1. APOLOGIES FOR ABSENCE</b>	
<b>2. DECLARATION OF INTERESTS</b>	
Under the Code of Conduct members are reminded that in declaring disclosable interests you should make clear the nature of that interest and whether it is pecuniary or non-pecuniary.	
<b>3. PUBLIC QUESTION AND ANSWER SESSION</b>	
To receive questions from members of the public under rule no.10 of the Council Procedure Rules. The procedure rule provides that members of the public may ask any question on any matter in relation to which the Council has powers or duties which affect the District, provided that three clear days' notice in writing has been given to the Head of Legal and Support Services.	
<b>4. MINUTES</b>	
To approve and sign the minutes of the meeting held on 28 September 2016	<b>3 - 8</b>



**5. LOCAL POLICING UPDATE**

Verbal update provided by the Local Policing Unit Commander

**6. HS2 - PRESENTATION FROM SLC RAIL**

**7. DRAFT GENERAL FUND REVENUE BUDGET PROPOSALS AND CAPITAL PROGRAMMES 2017/18**

Report of the Interim Director of Resources **9 - 32**

**8. HOUSING REVENUE ACCOUNT (HRA) BUDGET PROPOSALS FOR 2017/18**

Report of the Director of Housing **33 - 48**

**9. ICT SERVICES UPDATE**

Report of the Interim Director of Resources **49 - 62**

**10. ITEMS FOR INCLUSION IN THE FUTURE WORK PROGRAMME**

To consider any items to be included in the work programme. The plan of forthcoming Cabinet decisions and the current work programme are attached for information. **63 - 84**

Circulation:

Councillor N Clarke  
Councillor J Cotterill  
Councillor T Eynon  
Councillor J Geary  
Councillor D Harrison  
Councillor G Houl  
Councillor V Richichi  
Councillor A C Saffell  
Councillor N Smith (Deputy Chairman)  
Councillor M Specht (Chairman)

MINUTES of a meeting of the POLICY DEVELOPMENT GROUP held in the Council Chamber, Council Offices, Coalville on WEDNESDAY, 28 SEPTEMBER 2016

Present: Councillor M Specht (Chairman)

Councillors N Clarke, J Cotterill, T Eynon, J Geary, D Harrison, G Hoult and A C Saffell

In Attendance: Councillors J Legrys

Officers: Mr A Hunkin, Mr G Jones, Mr J Richardson and Mrs R Wallace

**8. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**9. DECLARATION OF INTERESTS**

There were no declarations of interest.

**10. PUBLIC QUESTION AND ANSWER SESSION**

No questions were received.

**11. MINUTES**

Consideration was given to the minutes of the meeting on 1 June 2016.

Regarding the work plan item 'Gas Supply in Rural Areas', the Chairman informed the Committee that contact had been made and a representative would be in attendance at a future meeting.

It was moved by Councillor J Geary, seconded by Councillor A C Saffell and

RESOLVED THAT:

The minutes of the meeting held on 1 June 2016 be approved and signed by the Chairman as a correct record.

**12. PARKING STRATEGY UPDATE**

The Head of Community Services informed Members that it was the District Council's first Parking Strategy and it related to the whole of the District. He explained that White Green Young Consultants had successfully bid for the contract to deliver the strategy and any comments from Members would be valuable as part of their consultation. Any comments received would be passed on to Cabinet when a report was considered in November. He introduced Steve Boden from White Green Young Consultants, who gave a presentation to summarise the draft Parking Strategy.

Councillor J Geary expressed his concern that Members had only had a short amount of time to scrutinise the full and comprehensive draft strategy document as it was not available when the agenda was circulated. He also referred to a mistake at paragraph 4.7 as it referred to Ashby when it should be Whitwick, he expressed his disappointment as it made him question the accuracy of the document as a whole. He went on to make the following comments:

Paragraph 1.1.3 – This paragraph referred to the use of funds raised by parking charges for other Council schemes. Councillor J Geary strongly disagreed with the statement as when the decision was made to introduce parking charges, when he was a Member of the Cabinet; it was to raise funds to maintain the parking facilities and was never meant to provide added income towards schemes and services.

Paragraph 1.2.1 – This paragraph referred to potential changes to parking to support the efforts to regenerate Coalville town centre. Councillor J Geary agreed and was in favour of anything that could be done to help local businesses flourish.

Paragraph 2.2.1 – This paragraph referred to the National Planning Policy Framework which stated that parking charges should be set appropriately to not undermine the vitality of town centres. Councillor J Geary agreed with the statement.

Paragraph 2.4.7 – This paragraph referred to car ownership levels. Councillor J Geary agreed that there was a lower level of public transport available which was constantly diminishing; he believed this would be a problem for the future.

Paragraph 2.5.1 – This paragraph referred to the regeneration plan that included the potential development of London Road car park. Councillor J Geary reported that from his experience the public were not in support due to the loss of parking spaces, shops and the public house. He also felt that any development would detract from Stenson House.

Paragraph 3.1.2 – This paragraph referred to the parking charges currently being at the lower end of the range of parking tariffs amongst comparator neighbouring authorities. Councillor J Geary did not agree as according to his calculations, North West Leicestershire was towards the middle of the range. He did agree that coach parking spaces were needed.

Paragraph 4.9.3 – This paragraph consisted of a table setting out the characteristics of council run car parks in Coalville town centre. Councillor J Geary noted that the car parking at the council offices was not included and questioned if the decision had already been made to develop it.

Councillor N Smith questioned if it was an advantage to have a parking strategy and whether it was required by planning law or a council decision to have one. He did not agree with the proposal to change long stay car parks to short stay in Ashby town centre as he believed it would cause a problem for the people who work in the town. He questioned whether the Money Hill development would provide a car park as originally agreed. He also commented that in his opinion the parking charges were very reasonable, especially compared to other areas.

The Chairman felt that the current parking charges were low in comparison to other authorities. He also compared the charges to hospital parking which cost more to park for a few hours than it was to park all day in Coalville. He felt that this showed that hospitals used the funds generated by parking for more than maintaining the car parks and therefore it was not an unreasonable proposal.

Councillor D Harrison expressed his disappointment as he was expecting to see solutions to improve parking at Ashby town centre. He shared Councillor N Smith's concerns regarding changing the long stay car parks to short stay in Ashby town centre as businesses relied on them. He believed that the parking charges were fair but more spaces were required in specific areas. The Chairman commented that he was aware of plans to increase the parking capacity in Ashby town centre and added that the co-operative store's car park was available to park for an hour for free.

Councillor T Eynon commented that the survey was undertaken during one day only and therefore would not necessarily reflect actual daily use; however she felt that it produced some useful data. She felt it did show that the market hall parking needed to be more realistic and she agreed that there should be more free spaces for short stay parking. Councillor T Eynon believed that the data that had been collected on Bridge Street car park was very low and she felt that something needed to be done to bring people into Coalville town centre. She suggested that car parks further out of town such as the one on James Street could be used as a cheaper long stay car park.

Councillor A C Saffell agreed that changes should not be made to long stay car parks as they supported businesses and staff. He informed the Committee that Castle Donington Parish Council had its own parking strategy and the plan was to provide an additional 60 spaces in the town centre. These spaces were necessary as all business units were full on the high street and a further 900 houses were being built. He added that Castle Donington Parish Council would be looking closely at the District Council's parking strategy and if they were not in agreement, the Parish Council would consider taking on the management of the car parks in the area.

Councillor N Clarke agreed that any income generated from parking charges should be ring fenced for enforcement and maintenance only. He added that other authorities provided free short stay parking so he believed Councillor J Geary's comments were fair. He suggested that officers look at other ways of managing the car parks, for example paying on exit as it would also help with enforcement. The Head of Community Services commented that he had looked into the option but that it had its limitations.

The Chairman asked if installing CCTV would help with enforcement as it would take images of vehicles entering and exiting. Steve Boden reported that there was national concerns regarding automatic number plate recognition and therefore that option was not being encouraged at the moment. The Head of Community Services informed Members that he had looked into the technology to pay for parking by using a mobile telephone, this would mean that customers could extend their parking tickets without going back to the vehicle; this would be the preferred option.

It was moved by Councillor D Harrison, seconded by Councillor A C Saffell and

RESOLVED THAT:

- a) The report be noted.
- b) Comments made by the Committee be reported to Cabinet when they consider the Parking Strategy in November.

### **13. IMPLICATIONS FOR HIGH SPEED 2 FOR THE DISTRICT**

The Head of Planning and Regeneration presented the report to Members. He reported that expert consultants, SLC Rail, had been engaged to provide advice and assistance in narrowing down the council's options. He highlighted the proposed strategy which included both proactive and reactive elements, as well as the council's role regarding business focus and public protection.

The Chairman referred to a particular housing development on Burton Road which had been permitted with conditions to reinstate a section of the canal as part of the ongoing canal project. He asked that if the development was affected by the proposed HS2 route and the improvements were not made to the canal, could compensation be sought. The Head of Planning and Regeneration agreed to investigate and confirm with the Chairman after the meeting.

Regarding the visual impact as detailed within the report, Councillor N Smith did not believe that everyone would object as a large number of people enjoyed seeing trains. He also commented that when he attended a meeting with HS2 Ltd he had asked about the impact on the canal in Measham if the A42 was moved and they had replied that the cost of providing a tunnel over the canal was insignificant and therefore would automatically provide it. He had also heard rumours that HS2 Ltd was avoiding Measham entirely because of the disruption to the plastics factory. He concluded by asking if it was still possible to request a station at East Midlands Airport as he felt it was a logical place and a great advantage for the District.

Councillor T Eynon felt that the impact of HS2 would mean a lot of pain for not much gain. She commented that there was very poor interconnectivity within the midlands and she felt that the Council should be pushing for more compensation that could be used towards connecting with other areas of the midlands.

The Chairman did not feel that the comparative journey times to London as detailed in appendix 1 of the report were realistic.

The Head of Planning and Regeneration explained East Midlands Airport was owned by the Manchester Airport Group and it was their opinion that the airport's primary use was for freight business. Therefore they were not in support of having a station at East Midlands Airport and were unlikely to put a bid forward to HS2 Ltd.

Councillor N Smith concurred with Councillor T Eynon in that the Council should try and gain as much as possible as the District would be massively inconvenienced by HS2. Therefore he felt very strongly that a station at East Midlands Airport be pursued. The Chairman asked Councillor N Smith if he felt strongly enough to continue even if the airport owners were not interested and he confirmed that he did.

Councillor D Harrison felt that HS2 was good for the future and a station in the District was crucial, it was an important opportunity for future generations that should not be missed. He believed the possibility of a station should be pursued.

Councillor A C Saffell commented that a station at East Midlands Airport was unlikely as it was too close to the already approved station at Toton. He referred to a meeting he had attended with HS2 Ltd where a discussion was had regarding putting money aside to build a tunnel to avoid the Hilton hotel which would end near to Toton station.

The Head of Planning and Regeneration stated that there was a lot of speculation about the possible route and there would be no details available until the route had been finalised.

By affirmation of the meeting it was

RESOLVED THAT:

The report be endorsed for consideration by Cabinet on 15 November 2016.

#### **14. UPDATE ON NEW BUILD COUNCIL HOMES PROGRAMME**

The Director of Housing presented the report to Members which provided an update on the progress with the Council's new build programme in respect of the potential schemes at various sites across the District. Further to the report he stated that the precise mix of dwellings for the site at Willesley, Ashby was four two bedroom bungalows, three two bedroom houses and a single one bedroom apartment.

In response to a question from the Chairman, the Director of Housing stated that the first stage of the scheme would be a traditional build but other methods such as a modular design could be looked at in the future stages.

Councillor D Harrison thanked the Director of Housing for the comprehensive report. He added that it was important to get the design of the homes right so that tenants would have an attractive home they could be proud of. The Chairman responded that he had been out on a number of Planning Committee site visits and seen the attractive designs of affordable homes currently being built. He was confident that the officers were capable of making the right choices with regards to design.

Councillor T Eynon was pleased to see that council homes were being built and hoped for many more in the future, particularly bungalows which were sought after. She expressed the importance of accessible parking for the proposed bungalows as it could make occupiers lives very difficult if their vehicles were parked too far away from their front doors. Councillor A C Saffell concurred. The Director of Housing took the comment on board.

Councillor N Smith raised concerns that the modern technology available regarding heating was not being considered for the bungalows, especially since Councillor J Bridges was a leading expert in the field. The Director of Housing stated that it was something he would look into.

Councillor J Geary thanked the Housing Portfolio Holder for attending to listen to the Committee's comments. He was very pleased that council houses were being built and that the residents who would be using the community centre at Linford Crescent and Verdon Crescent were being consulted. He felt strongly that the Right to Buy Scheme had contributed to the lower number of council houses now available and asked if the new builds would be protected against it. The Director of Housing explained that there were cost floor mechanisms in place to provide some protection which would mean that the cost of the build would always be recovered and therefore any discount available would be much reduced. This mechanism would be applied against any purchase for up to 10 years. In response to a further question, the Director of Housing stated that the cost did not include the value of the land because the land was the Council's to begin with, and therefore free. Councillor J Geary expressed concerns that by allowing the sale of land, then there would be no where to build new homes in the future.

It was moved by Councillor A C Saffell, seconded by Councillor D Harrison and

RESOLVED THAT:

The comments from the Committee be considered by the Housing Portfolio Holder and Director of Housing.

## **15. ITEMS FOR INCLUSION IN THE FUTURE WORK PROGRAMME**

Councillor T Eynon suggested that the Committee look at small grants and commissions made by the Council. She had noticed that some organisations/groups were not spending the grants as expected and would like to look at introducing a process where organisations/groups could come in and discuss what work had been undertaken. In particular, Councillor T Eynon was referring to community gardens and allotments.

RESOLVED THAT:

An item looking at the process of small grants once the money has been allocated, to review what has been undertaken, be placed on the work plan.

The meeting commenced at 6.30 pm

The Chairman closed the meeting at 8.25 pm



**NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL**

**POLICY DEVELOPMENT GROUP – 11 JANUARY 2017**

Title of report	<b>DRAFT GENERAL FUND REVENUE BUDGET PROPOSALS AND CAPITAL PROGRAMMES 2017/18</b>
Contacts	<p>Councillor Nick Rushton 01530 412059 <a href="mailto:nicholas.rushton@nwleicestershire.gov.uk">nicholas.rushton@nwleicestershire.gov.uk</a></p> <p>Interim Director of Resources 01530 454833 <a href="mailto:andrew.hunkin@nwleicestershire.gov.uk">andrew.hunkin@nwleicestershire.gov.uk</a></p> <p>Financial Planning Manager/Deputy S151 Officer 01530 454707 <a href="mailto:pritesh.padaniya@nwleicestershire.gov.uk">pritesh.padaniya@nwleicestershire.gov.uk</a></p>
Purpose of report	To receive the Committee's comments on the Cabinet's draft General Fund Revenue Budget proposals and Capital Programmes for 2017/18.
Council Priorities	All Council Priorities.
Implications:	
Financial/Staff	Financial issues are contained within the appended Cabinet reports.
Link to relevant CAT	All affected.
Risk Management	The revenue and capital budgets are monitored every month by management and reported to Cabinet through the quarterly Performance Reports. Projected over or under spendings are identified and appropriate action taken.
Equalities Impact Screening	No impacts identified.
Human Rights	None identified.
Transformational Government	None identified.

Comments of Head of Paid Service	Report is satisfactory
Comments of Deputy Section 151 Officer	As report author, the report is satisfactory.
Comments of Monitoring Officer	Report is satisfactory
Consultees	As detailed in the attached Cabinet reports.
Background papers	None.
Recommendations	<b>THAT THE COMMITTEE PROVIDES ANY COMMENTS IT MAY HAVE FOR CONSIDERATION BY THE CABINET WHEN IT MEETS ON 7 FEBRUARY 2017 TO RECOMMEND ITS PROPOSALS TO COUNCIL ON 23 FEBRUARY 2017.</b>

## 1.0 BACKGROUND

1.1 General Fund and Housing Revenue Account Draft Revenue Budget proposals for 2017/18 and the Council's draft Capital Programmes were presented to the Cabinet for approval for consultation at its meeting on 13 December 2016. The Policy Development Group is invited to consider the General Fund and Capital Programme proposals and provide any comments for the Cabinet to take into account when it agrees its final recommendations on 7 February 2017. A separate report appears on this agenda covering the Housing Revenue Account proposals.

1.2 Further details are included in the attached Cabinet reports:

- Appendix 1 General Fund and Special Expenses Revenue Budget 2017/18
- Appendix 2 Draft Capital Programmes. 2017/18 to 2021/22

# NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

## CABINET – 13 DECEMBER 2016

Title of report	<b>GENERAL FUND AND SPECIAL EXPENSES REVENUE BUDGETS 2017/18</b>
Key Decision	a) Financial Yes b) Community Yes
Contacts	<p>Councillor Nick Rushton 01530 412059 <a href="mailto:nicholas.rushton@nwleicestershire.gov.uk">nicholas.rushton@nwleicestershire.gov.uk</a></p> <p>Chief Executive 01530 454500 <a href="mailto:Christine.fisher@nwleicestershire.gov.uk">Christine.fisher@nwleicestershire.gov.uk</a></p> <p>Interim Director of Resources 01530 454833 <a href="mailto:andrew.hunkin@nwleicestershire.gov.uk">andrew.hunkin@nwleicestershire.gov.uk</a></p> <p>Financial Planning Manager / Deputy S151 Officer 01530 454707 <a href="mailto:pritesh.padaniya@nwleicestershire.gov.uk">pritesh.padaniya@nwleicestershire.gov.uk</a></p>
Purpose of report	For Cabinet to approve 2017/18 General Fund and Special Expenses revenue budget proposals for consultation.
Reason for Decision	Required to complete 2017/18 budget process.
Council Priorities	The budget assists the Council to achieve all its priorities.
Implications:	
Financial/Staff	As contained in the report.
Link to relevant CAT	The budget is relevant to all Corporate Action Teams (CATs).
Risk Management	The budget will be monitored throughout the year to ensure savings are achieved and services delivered as planned.
Equalities Impact Screening	The requirement for equalities impact screening and assessments is being assessed during the consultations and details if required will be provided as part of the management responses.
Human Rights	None identified.
Transformational Government	Not applicable

Comments of Deputy Chief Executive	Report is satisfactory
Comments of Deputy Section 151 Officer	As report author the report is satisfactory
Comments of Deputy Monitoring Officer	Report is satisfactory
Consultees	None
Background papers	MTFS
Recommendations	<p><b>CABINET IS RECOMMENDED TO :</b></p> <ol style="list-style-type: none"> <li><b>1. AGREE THE 2017/18 BUDGET PROPOSALS FOR STATUTORY CONSULTATION.</b></li> <li><b>2. CONTINUE TO SUPPORT THE LOCALISATION OF COUNCIL TAX SUPPORT GRANT AT THE CURRENT LEVEL OF 85%.</b></li> </ol>

## 1.0 INTRODUCTION

- 1.1 The Cabinet approved the Council's Medium Term Financial Strategy (MTFS) 2017/18 – 2020/21 at its meeting on 11 October 2016.
- 1.2 This report provides details of the 2017/18 Base Budget and other changes since the MTFS was approved.
- 1.3 The projections of the budget position for 2017/18 in this report reflect our current understanding of the grant we will receive as part of the 4 year settlement offered by Central Government. The Government is expected to announce the Provisional Local Government Finance Settlement around 15 December 2016.
- 1.4 Under the revised Business Rates retention mechanism the level of Government funding is not ultimately confirmed until after the end of the financial year when the actual level of Business Rates is reported. This is a significant change from having grant settlements fixed before the start of the financial year and means that the Council's financial planning is impacted on by the volatility of local business rates income.
- 1.5 The approved budget is rigorously monitored during the financial year through quarterly performance monitoring so that any potential variances can be identified at an early stage and remedial action taken to deal with them. The monitoring also checks that any required savings are being achieved. Similarly any forecast under spending can be taken into account when allocating resources.

## **2.0 GENERAL FUND 2016/17 – PROJECTED OUTTURN**

- 2.1 The second quarter Performance Report considered by Cabinet in November presented outturn projections for the current year. An under spend of just over £1.3m is forecast compared to the original budget of 1.08m. The main reason for this is additional Planning Fee and Business Rates income.
- 2.2 The Planning Fee income forecast has been increased by £100k. This increase in the budget is mainly due to levels of planning applications received.
- 2.3 The Business Rates income is being projected at £82k above budget, but it is likely this figure will change as we move closer to the yearend due to various permutations such as growth, appeals and bad debt provisions etc.
- 2.4 The Cabinet at its July 2016 meeting allocated £878k to one off projects and establishment costs. The General Fund Balance is at an adequate level and our strategy for utilising any projected savings in 2016/17 will be considered further by the Cabinet.

## **3.0 FUTURE UNCERTAINTIES**

- 3.1 The Cabinet will already be aware of the volatility which the localisation of Business Rates may bring to the Council's finances. Under the current arrangements district councils are allocated 40% of increases and decreases in Business Rates. There is also a system of levies and safety nets which reduces our share of increases to 20% but at the same time provides a safety net which limits our losses to 7.5% of the baseline. From 2020 local authorities as a sector will retain 100% of business rates and as a result it will take on the full risks and rewards of the business base in the area – and additional responsibilities from central government.
- 3.2 New Homes Bonus (NHB) received is based on the average council tax band on each additional property built or on each long term empty property that is brought back into use. The funding is shared between district and county councils on an 80/20 ratio respectively. The Government has consulted on the changes to the NHB scheme which are planned to take effect from 1<sup>ST</sup> April 2017. The consultation had two elements:
  - Changing the number of years for which the payments are made.
  - Reforms to the NHB incentive.

The assumption in the MTFS is that NHB payments will be reduced to four years from six years. This means that the income from NHB is forecasted to be some £228k less for 2017/18 than the current year.

## **4.0 2017/18 REVENUE BUDGET PROPOSALS**

- 4.1 The MTFS showed a projected surplus in the General Fund budget of £956k in 2017/18.
- 4.2 The level of New Homes Bonus for next year is determined by returns which have now been made to the Government. Notwithstanding the potential changes that might be made to the scheme the Council will receive £2.548m next year. This is £48k higher than assumed in the MTFS.

- 4.3 The income the Council receives from the sale of its recycling materials is forecast to be approximately some £106k higher than in 2016/17. This increase in income is mainly due to current market prices. Unfortunately all of this increase in income has been absorbed by one off cost increases in the waste service. The County Council published a report in September 2016 which confirmed their decision to direct districts to take their recycling to a facility procured by the County Council and withdraw recycling payments from 1 April 2018. This has implications on how our authority provides the future recycling collection. Until such time that we decide which collection method to implement, a temporary recycling round consisting of extra staff is required.
- 4.4 The Local Plan has been submitted to the Secretary of State, and hearings are due to be held during January 2017. In addition, the Council has been progressing a separate local plan document with the specific purpose of providing sufficient sites for gypsies, travellers and travelling show-people. The evidence base for this is currently being revised, and subject to there being a need to progress with a document to allocate sites, there will be costs associated with this. This increase in cost has been offset by the increase in the planning income budget
- 4.5 Business Rates Income has been budgeted taking into account the expected out – turn this year plus any known growth in the district. The assumption in the budget is £3.85m; this is around £125k less than what was reported in the MTFS. This difference is mainly due to delays in the completion of a couple of new employment development sites.
- 4.6 The Council Tax Collection Fund is monitored throughout the year and an additional £248k income will be available from the fund towards next year's budget. This is an extra £148k than what was reported in the MTFS in October.
- 4.7 During the year it was agreed that certain services required extra resources to provide a robust, resilient and effective service to cope with demand, operational and other legislative changes. An extra £118k was allocated to Information management, Human Resources and Payroll.
- 4.8 The base budget for next year is also now substantially complete and gives us an updated picture compared to the MTFS projection. Indications are that there will be a surplus of £589k compared to the £956k projected in the MTFS
- 4.9 In summary the impact on the budget shortfall has been as follows:

Assumption in MTFS	£956k
Reduction in Business Rates Income	(£125k)
Additional Staffing cost (July Cabinet)	(£85k)
Other Additional Staffing cost	(£118k)
Reduction in Investment Income	(£40k)
Improvement in the Collection Fund	£148k
Improvement in New Homes Bonus	£48k
Other Base Budget Changes	<u>(£195k)</u>
Projected Surplus Budget 2017/18	£589k

- 4.10 This provides the Council with the opportunity to provide around £589k additional resources in the Revenue Budget for next year, subject of course to the Government's Local Government Financial Settlement.
- 4.11 The Council will submit its projections of Business Rates for 2016/17 to the Government by the end of January 2016. The work in preparation for this may give us confidence to review the budget for this income before our final budget is presented for approval in February 2017.

## **5.0 GENERAL FUND RESERVE**

- 5.1 The uncommitted balance on the General Fund was £2.4m when the Cabinet approved the Council's MTFS in October 2016. A forecast underspending in the current year would increase this balance.

## **6.0 COUNCIL TAX**

- 6.1 In line with the MTFS, the Council is not planning to increase the District's share of the Council Tax in 2017/18. This will be the eighth year without an increase.

## **7.0 LOCAL COUNCIL TAX SUPPORT (LCTS) GRANT**

- 7.1 From April 2013 the Government abolished Council Tax Benefit and replaced it with locally determined Council Tax Support Discounts. Giving people discounts on their Council Tax reduces the Council Tax income which all the preceptors including Town and Parish Councils receive.
- 7.2 The District and the major preceptors (County, Police and Fire & Rescue) receive Government grant which compensates, at least in part, for this loss of income. The Government does not provide this grant support to Town and Parish councils. Since the start of the new scheme this Council has given an element of its Council Tax Support Grant to Towns and Parishes to allow them to maintain their existing level of income.
- 7.3 The Government's Council Tax Support Grant is now incorporated within the Revenue Support Grant which has already fallen significantly and will reduce to nil by 2019/20. Providing the grants to Town and Parish Councils is costing the District Council around £100,000 in 2016/17. The Cabinet is proposing to continue the scheme for 2017/18, but then to have a phased reduction as set out in the MTFS. This will be confirmed when it approves the Council Tax Base at its meeting on 17 January 2017.
- 7.4 The Council consulted on the Local Council Tax Benefit Scheme as part of a county-wide exercise to consider the impact on recipients, and the extra income it would receive if the council tax support was reduced from its current option of maximum eligibility of 85%. It is recommended it continues with its current option of maximum eligibility for Council Tax Support of 85%. The assumption within the MTFS was that the 85% level would be reduced to 75%, which would have meant the Council collecting some extra £31k in council tax.

## **8.0 CONSULTATION**

- 8.1 The Council's continued sound financial management puts it in a position where it does not have to consult on budget reductions. This offers the opportunity for a positive consultation on the Council's financial management, maintaining service levels, Council Tax freeze and the proposal to maintain the level of grants to Town and Parish Councils for 2017/18. Consultation is required with the business community, through the North West Leicestershire Chamber of Commerce, in compliance with the Non-Domestic Ratepayers (Consultation) Regulations 1992. There will also be consultation with Staff, Unions and Town and Parish Councils.
- 8.2 The Policy Development Group will be asked for its comments on the specific budget proposals during the consultation period at its next meeting on 11 January 2017.
- 8.3 The Cabinet will receive details of the consultations at its meeting on 7 February 2017 where it will make its final budget recommendations for approval by Council on 23 February 2017.



# **NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL**

## **CABINET – 13 DECEMBER 2016**

Title of Report	<b>CAPITAL PROGRAMMES – GENERAL FUND, COALVILLE SPECIAL EXPENSES AND HOUSING REVENUE ACCOUNT (H.R.A). PROJECTED OUTTURN 2016/17 AND DRAFT PROGRAMMES 2017/18 TO 2021/22</b>
Key Decision	a) Financial Yes b) Community Yes
Contacts	<p>Councillor Nick Rushton 01530 412059 <a href="mailto:nicholas.rushton@nwleicestershire.gov.uk">nicholas.rushton@nwleicestershire.gov.uk</a></p> <p>Councillor Roger Bayliss 01530 411055 <a href="mailto:roger.bayliss@nwleicestershire.gov.uk">roger.bayliss@nwleicestershire.gov.uk</a></p> <p>Chief Executive 01530 454500 <a href="mailto:christine.fisher@nwleicestershire.gov.uk">christine.fisher@nwleicestershire.gov.uk</a></p> <p>Interim Director of Resources 01530 454833 <a href="mailto:andrew.hunkin@nwleicestershire.gov.uk">andrew.hunkin@nwleicestershire.gov.uk</a></p> <p>Financial Planning Manager/Deputy S151 Officer 01530 454707 <a href="mailto:pritesh.padaniya@nwleicestershire.gov.uk">pritesh.padaniya@nwleicestershire.gov.uk</a></p>
Purpose of Report	<p>To advise Members of the likely Capital Outturn and the relevant financing for 2016/17 for the General Fund, Coalville Special Expenses and the H.R.A.</p> <p>To seek approval to the Draft General Fund, Coalville Special Expenses and H.R.A Capital Programmes for 2017/18 and to note indications for future years and associated funding for consultation.</p>
Reason for Decision	To enable projects to be included in the Programmes for consultation.
Council Priorities	The projects in the Capital Programmes help the Council achieve

	all its priorities.
Implications	
Financial / Staff	As contained in the report.
Links to relevant CAT	The Capital programmes are potentially relevant to all Corporate Action Teams (CATs).
Risk Management	The Capital Programmes are monitored at project level to ensure they are delivered on time and within budget.
Equalities Impact Screening	No impact at this stage.
Human Rights	None identified.
Transformational Government	The Programmes attached are integral to delivering better services.
Comments of Head of Paid Service	
Comments of Deputy Section 151 Officer	As author, the report is satisfactory
Comments of Deputy Monitoring Officer	
Consultees	CLT and Budget Holders.
Background Papers	<u>Capital Programmes - General Fund, Coalville Special Expenses and Housing Revenue Account (H.R.A). Projected Outturn 2015/16 and Programmes 2016/17 to 2020/21– Cabinet 9 February 2016</u>
Recommendations	<p><b>A. THAT THE ESTIMATED GENERAL FUND, COALVILLE SPECIAL EXPENSES AND H.R.A. CAPITAL OUTTURN FOR 2016/17 AND PLANNED FINANCING BE NOTED.</b></p> <p><b>B. THAT CABINET APPROVES FOR CONSULTATION THE</b></p>

	<p><b>DRAFT CAPITAL PROGRAMMES IN 2017/18 DETAILED IN:</b></p> <ul style="list-style-type: none"> <li>• <b>APPENDIX “A” GENERAL FUND AND SPECIAL EXPENSES CAPITAL SCHEMES</b></li> <li>• <b>APPENDIX “B” FOR HRA CAPITAL SCHEMES</b></li> </ul> <p><b>AND IN 2018/19 THESE SCHEMES ONLY:</b></p> <ul style="list-style-type: none"> <li>• <b>£935,000 FOR THE VEHICLE REPLACEMENT PROGRAMME, AS DETAILED IN PARAGRAPHS 3.2 to 3.2.3</b></li> </ul> <p><b>C. THAT CABINET NOTES INDICATIVE CAPITAL PROGRAMME SCHEMES FOR 2018/19 TO 2021/22.</b></p> <p><b>D. THAT CABINET NOTES THE PROPOSED PROCUREMENT ROUTES AND DELEGATES THE AUTHORITY TO AWARD THE CONTRACTS, AND ANY ASSOCIATED AGREEMENTS IN FURTHERANCE OF THE PROJECTS, AS DETAILED IN SECTION 7 (PROCUREMENT ROUTES) OF THIS REPORT SUBJECT TO FINAL APPROVAL OF THE CAPITAL PROGRAMMES IN FEBRUARY 2017.</b></p>
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## 1.0 INTRODUCTION

- 1.1 Appendix “A” shows the proposed General Fund and Special Expenses Capital Programme for 2017/18 to 2021/22.
- 1.2 Appendix “B” shows the H.R.A. proposed Capital Programme for 2017/18 to 2021/22.
- 1.3 The Appendices also present the estimated outturn for the current year for approval.

## 2.0 GENERAL FUND - ESTIMATED OUTTURN 2016/17

- 2.1 The projected outturn for 2016/17 on General Fund schemes totals £2,991,215. This is a managed increase of £192,705 on the original budget for the year of £2,798,510.

- 2.2 This managed increase is caused by the following:

<b>Schemes carried forward from 2015/16</b>	<b>£</b>	<b>£</b>
Improving Customer Experience (ICE)	75,455	
User Workstation Replacement	5,053	
Helpdesk Software Upgrade	3,546	
Server and Storage Additional Capacity	9,351	
Replacement Telephone System	14,499	
Disabled Facilities Grant	104,578	
Refuse Kerbsider	165,330	
Council Offices Extension Car Park - resurfacing	20,000	
South Street Car Park, Ashby – Resurfacing (Retention)	762	
Belvoir Shopping Centre - Main Service Road, Coalville	12,000	
Silver Street Car Park, Whitwick - Resurfacing	44,675	

Coalville Market Upgrade (Phase 2)	35,966	
Market Hall Wall	24,650	
Wellbeing Centre at HPLC	(750)	
<b>Total</b>		<b>515,115</b>
<b>Additional Approved Schemes 2016/17</b>		
HR/Payroll System – further funding	14,000	
ICT Security Infrastructure – further funding	4,600	
ICT Infrastructure Scheme (Roadmap) – new scheme	478,000	
Fleet – Vans Medium – further funding	20,411	
Car Park – Ashby Health – new scheme	620,000	
<b>Total</b>		<b>1,137,011</b>
<b>Planned Slippage in 2016/17 c/f to 2017/18</b>		
Disabled Facilities Grant – Slippage into 2017/18	(371,338)	
User Workstation Replacement - Slippage into 2017/18	(5,053)	
ICT Infrastructure Scheme (Roadmap) – allocated to 17/18 & 18/19	(244,000)	
Refuse Kersiders x 4 – slippage into 2017/18	(677,330)	
Council Offices Extension Car Park - resurfacing	(20,000)	
Hood Park LC Car Park, Ashby – resurfacing (section of)	(15,000)	
<b>Total</b>		<b>(1,332,721)</b>
<b>Underspends Identified in 2016/17</b>		
Digger – No longer required	(126,000)	
Various small over/underspends identified	(700)	
<b>Total</b>		<b>(126,700)</b>
<b>Total Managed Increase</b>		<b>192,705</b>
<b>Total Managed Increase Funded by: (Net Position)</b>		
Revenue	252,600	
Value for Money Reserve	89,955	
Other Reserves	389,206	
Other Contributions	(750)	
Internal Borrowing (USB)	(538,306)	
<b>Total</b>		<b>192,705</b>

The total planned financing of the General Fund expenditure totalling £2,991,215 in 2016/17 is as follows:

	<b>£</b>
Disabled Facilities Grant	298,050
S106 Contributions	399,250
Revenue Contributions to Capital	388,520
Value for Money Reserve	89,955
Other Reserves	671,996
Internal Borrowing	1,143,444
<b>Total</b>	<b>2,991,215</b>

2.3 There were sufficient funds identified prior to this capital spend being committed.

- 2.4 The carried forward schemes shown in the table in paragraph 2.2 above, represents expenditure which was originally expected and budgeted for in 2015/16 which has slipped into 2016/17 and for which the budgeted financing has also been carried forward.

### **3.0 GENERAL FUND CAPITAL PROGRAMME 2017/18 TO 2021/22 – INDIVIDUAL SCHEMES**

- 3.1 The programme for 2017/18 to 2021/22 detailed in Appendix A provides for a continuation of the current Disabled Facilities Grants Scheme and the Vehicle Replacement Programme. Schemes shown as slippage from 2016/17 and carried forward to 2017/18 are detailed in the table in paragraph 2.2 above. In addition, the following new schemes are included in the programmes for approval to commence in 2017/18:

- 3.1.1 Hermitage Recreation Grounds, Whitwick – All Weather Play Area Car Park (£7,500)  
Proposed replacement or upgrade\* of the surface of the parking area at the AWP to address defects and maintain an acceptable surface condition. \*The surface is currently Breedon Golden Amber Gravel but this may be upgraded to a surface that will be more resistant to wear.
- 3.1.2 Swannington Depot - Demolition (£35,000)  
The last annual condition survey for the Swannington Site rated the buildings as 'Life Expired' – serious risk. The buildings present a safety risk and require demolition and the site securing with adequate perimeter fencing to protect the site.
- 3.1.3 Car Parking Meters (£140,000)  
Replacement and installation of car parking meters to support the Car Park Strategy. Details as per separate report.
- 3.1.4 Ashby Cultural and Leisure Quarter Project (£330,000)  
Further development of Ashby as per the 'Ashby Cultural and Leisure Quarter Project'. Details as per separate report.
- 3.1.5 Refurbishment of Moira Furnace Toilet Unit (£20,000)  
The refurbishment of Moira Furnace toilet unit which serves our assets: Moira Furnace (Tourist Attraction and scheduled ancient monument) and Moira Furnace Craft Village within the site and grounds of Moira Furnace. This is the first refurbishment of the toilets since they were developed in the late 1990's.
- 3.1.6 Leisure Centre ICT Servers (£15,000)  
ICT have identified that the servers at the Leisure Centre are reaching the end of their natural life and as they are becoming outdated, it would be a risk for us to continue undertaking software upgrades to them as they might not have the capacity or capability to handle future upgrades which could seriously compromise service delivery.

### **3.2 Fleet Replacement Programme**

With regard to the Fleet Replacement Programme, each year a number of vehicles either come to the end of their lease period or their lease extensions are reviewed. Each vehicle is reviewed based on its age, condition, mileage, potential risk of major repairs

(due to being out of warranty) and a decision is made whether to extend the lease or replace the vehicle.

These decisions are made in the previous year in order to allow a suitable lead-in period from order to delivery in April, particularly for large items such as refuse vehicles. Many of these vehicles are built to order and these orders have to be placed before October for delivery the following April. Therefore, although they are actually acquired in April a commitment has to be made in the previous year.

- 3.2.1 In order to progress with the 2018/19 purchases approval is sought for the following vehicles:

	£
Refuse (3 x refuse vehicles)	485,000
Sweeper (1 x Compact sweeper)	50,000
14 Medium Vans (13 x housing + 1 x waste)	210,000
Box Van	40,000
Baler	80,000
Mowing Machines x 2	70,000
<b>Total</b>	<b>935,000</b>

- 3.2.2 Waste, Street Cleansing and Grounds Maintenance Services; (approx £725,000)

The existing vehicles, including three waste collection vehicles, one compact sweeper, one box van, one baler and two mowing machines are to be replaced as part of the annual vehicle replacement programme to ensure reliability of waste, street cleansing and grounds maintenance service delivery.

- 3.2.3 Medium Vehicles (approx £210,000)

Fourteen medium vehicles are to be replaced across the fleet for 2018/19 as part of the annual vehicle replacement programme. These include thirteen vans for the Housing Team and one van for the Waste Services Team. These are essential for service delivery and to control maintenance costs of increased repairs to ageing vehicles.

- 3.3 The General Fund Capital Programme (2017/18) will be funded by:

	£
Disabled Facilities Grants	524,780
Revenue Contribution	135,920
Reserves	835,338
Capital Receipts	150,000
Internal Borrowing	1,424,883
<b>Total</b>	<b>3,070,921</b>

#### 4.0 COALVILLE SPECIAL EXPENSES – ESTIMATED OUTTURN AND INDIVIDUAL SCHEMES

- 4.1 The Projected outturn for 2016/17 is £90,644. This consists of slippage from 2015/16 of £78,644 and a new scheme identified of £12,000. The projects are as follows:

	£
Cropston Drive BMX Track – slippage	7,500
Thringstone Miners Social Centre – slippage	2,821
Urban Forest Park - Footway & Drainage Improvements – slippage	7,073
Owen Street – Floodlights – slippage	779
Owen Street – Changing Rooms – slippage	60,471
Green Gym at Playhub, Melrose Road, Coalville – New scheme	12,000
<b>Total</b>	<b>90,644</b>

4.2 There are no new schemes agreed at present for 2017/18.

## 5.0 H.R.A. CAPITAL PROGRAMME – ESTIMATED OUTTURN 2016/17 AND 2017/18 - 2021/22 INDIVIDUAL SCHEMES

5.1 The HRA Capital programme (Appendix “B”) covers in detail the capital schemes for the period 2017/18 to 2021/22.

5.2 Planned spend in 2017/18 and onwards mainly consists of

### 5.2.1 Decent Homes Improvement Programme (DHIP)

The Council brought all of its homes up to the Decent Homes standard in 2015/16 and is forecast to spend £3.6m in maintaining decency in 2016/17. Each year will require further investment to ensure that 100% of homes remain at the standard.

The Decent Homes Improvement Programme for 2017/18 will invest £1.884 million in improving tenants’ homes.

### 5.2.2 Other Planned Investment Programme

In addition to delivering the Decent Homes Improvement Programme, there are a wide range of other investments (of £1.47m) required to maintain and enhance the housing stock and associated services and assets, which are outside the government’s definition of Decent Homes works.

### 5.2.3 New Build/Affordable Housing Programme

In November 2015 Cabinet approved the building of new Council homes on 3 different sites, subject to planning permission, at:

Cropston Drive, Greenhill - up to 20 homes

Linford and Verdon Crescent, Coalville – up to 16 new homes

Willesley estate, Ashby - up to 8 homes

Total = 44 homes

The above schemes will see an investment of £4.3m in 2017/18.

### 5.2.4 Other Schemes / Miscellaneous

There are various other schemes with brief notes in the Housing capital programme as per Appendix B .

For the 2016/17 programme, a line for “High Value Assets Payment to Central Government” was included in the above section. The introduction of the Right to Buy for

Housing Association tenants will require contributions from local housing authorities to support the discount to be given to those tenants. The Housing and Planning Act paves the way for this to happen, but the regulations setting out exactly how this will work and hence the amount required are still awaited. In the absence of detailed guidance, an estimated amount, consistent with that for 2016/17 has been included in the capital programme.

#### 5.2.5 Future Funding

Following the change in the core assumption for future rent increases that was made in 2016/17, the long term HRA business plan continues to be based on annual rent increases of 1.5% (notwithstanding the annual 1% rent reductions from 2016 for four years). This means that additional efficiencies will continue to be sought and ongoing work to identify sites and properties suitable for disposal will be maintained.

## 6.0 CAPITAL RESOURCES

- 6.1 The resources estimated to be needed to finance the General Fund programme 2017/18 to 2021/22 totals £7,380,431 and is as follows:

	£
2017/18	3,070,921
2018/19	1,774,200
2019/20	1,056,700
2020/21	835,610
2021/22	643,000
<b>Total</b>	<b>7,380,431</b>

- 6.2 Details of the planned funding of the programmes are included in Appendix A. Funding is in place in 2017/18 for the Disabled Facilities Grants Scheme (£1,032,038) consisting of £524,780 Disabled Facilities Grants, £371,338 of reserves and £135,920 of Revenue Contribution. The further funding of the Ashby Cultural and Leisure Quarter project (£330,000) consists of £180,000 from Reserves and £150,000 from Capital receipts. The ICT Infrastructure scheme (Roadmap £144,000) and the Car Parking Meter scheme (£140,000) are to be funded from the 16/17 projected revenue underspend and will be held in reserve. The remaining schemes (£1,424,883) can be funded either by leasing or borrowing depending on value for money and for which, provision has been made in the 2017/18 Revenue Budget.

- 6.3 The following resources are budgeted to be available for financing the Housing Revenue Account Programme in 2017/18. An estimated surplus of £53 can be carried forward to 2018/19.

	£
Usable Balances	2,363,216
Retained Right to Buy Receipts	240,655
Right to Buy Receipts – Attributable debt	688,841
Use of Right to Buy 'One for One' reserve	133,383
RCCO	2,029,713
Major Repairs Allowance	3,968,199
Asset Disposals (Capital Allowance)	600,000



<b>Total Resources</b>	<b>10,024,007</b>
Less Budgeted Expenditure	10,023,954
<b>Surplus to be carried forward to 2018/19</b>	<b>53</b>

## **7.0 PROCUREMENT ROUTES**

- 7.1 Where the authority is required to enter into a contract which has a value of £100,000 or more, Cabinet authority is sought prior to award of the contract. As Cabinet is considering the budgetary implications of the Capital Programmes, it is efficient for Cabinet to consider the award of subsequent high-value contracts at the same time. Cabinet may also be asked to address a request for a waiver to the Contract Procedure Rules (CPR) for a particular selection of contract opportunities. Each will be considered in turn.
- 7.2 Although the procurement processes may be commenced sooner, the contract award will not take place before Council has approved the budget for the Capital Programmes. The authority's procurement documentation gives it a right not to award a contract, should Council not approve the budget.
- 7.3 Each year, as part of the Fleet, Plant and Equipment Replacement Programme, replacements will need to be made to some of the Council's vehicles, equipment and plant. Officers will select the most appropriate public sector framework for each item, considering which offers value for money for the Council at the time of procurement.

Cabinet is asked to delegate award of the subsequent contracts for vehicles, equipment and plant to the Director of Services in consultation with the Portfolio Holder.

## **8.0 NEXT STEPS**

- 8.1 This report will be presented to the Policy Development Group at its meeting on 11 January 2017. Consultation with the business community will be through the Leicestershire, Northamptonshire and Rutland Federation of Small Businesses. Any comments received will be included in the report to Cabinet on 7 February 2017 which will make the final recommendations to Council on 23 February 2017.

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## DRAFT GENERAL FUND CAPITAL PROGRAMME 2017/18 to 2021/22

SCHEME	BUDGET HOLDER											FUNDING					
		2016/17	2016/17	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	GRANTS/ S106 CONTS	DF GRANTS	VfM Reserve	OTHER RESERVES	APF Reserve	REVENUE	CAPITAL RECEIPTS	LEASING OR BORROWING
		ORIGINAL	Actual @	FORECAST													
		BUDGET	Period 6	(Inc c/f & slippage)													
		£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
CHIEF EXEC DIRECTORATE																	
Improving Customer Experience Project (ICE)	Anna Wright	-	51,655	75,456	-	-	-	-	-			75,456					
User workstation monitor replacements	Sam Outama	-	-	-	5,053	-	-	-	-								5,053
Desktop Equipment Upgrade	Sam Outama	42,000	2,691	42,000	-	-	-	-	-								42,000
Helpdesk software upgrade	Sam Outama	-	-	3,546	-	-	-	-	-								3,546
Server and storage additional capacity	Sam Outama	-	-	9,351	-	-	-	-	-								9,351
Replacement telephone system	Sam Outama	-	11,359	14,499	-	-	-	-	-			14,499					
ICT Security Infrastructure	Sam Outama	63,000	67,600	67,600	-	-	-	-	-						4,600		63,000
HR / Payroll System	Mike Murphy / Anna Wright	50,000	63,847	63,847	-	-	-	-	-						14,000		49,847
ICT Infrastructure Scheme	Sam Outama	-	-	234,000	144,000	100,000	-	-	-				244,000		234,000		

SCHEME	BUDGET HOLDER	2016/17	2016/17	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	GRANTS/ S106 CONTS	DF GRANTS	VfM Reserve	OTHER RESERVES	APF Reserve	REVENUE	CAPITAL RECEIPTS	LEASING OR BORROWING
		ORIGINAL	Actual @	FORECAST													
		BUDGET	Period 6	(Inc c/f & slippage)													
		£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
<b>DIRECTOR OF SERVICES</b>																	
Disabled Facility Grants	Minna Scott	716,760	250,000	450,000	1,032,038	660,700	660,700	-	-		1,872,390		387,368		543,680		
Refuse Vehicles and Refuse Kerbsiders	Paul Coates	857,000	344,425	344,425	847,330	485,000	-	560,000	180,000	-	-	-	-	-	-		2,416,755
Market Vehicles / Cars	Paul Coates	19,000	18,952	18,952	-	-	-	-	32,000	-	-	-	-	-	-		50,952
Vans - Small	Paul Coates	22,000	21,473	21,473	-	-	15,000	-	32,000	-	-	-	-	-	-		68,473
Vans - Medium	Paul Coates	28,000	48,588	48,588	145,000	210,000	80,000	50,000	34,000	-	-	-	-	-	-		567,588
Vans - Pickup	Paul Coates	19,000	19,215	19,215	25,000	-	-	-	100,000	-	-	-	-	-	-		144,215
Vans - Box / Lorry	Paul Coates	-	-	-	40,000	40,000	130,000	-	-	-	-	-	-	-	-		210,000
Sweepers	Paul Coates	-	-	-	250,000	50,000	-	130,000	130,000	-	-	-	-	-	-		560,000
Digger / Misc Plant	Paul Coates	341,000	144,880	215,000	-	80,000	-	-	-	-	-	-	-	-	-		295,000
Mowing Machines	Paul Coates	47,000	47,210	47,210	-	70,000	70,000	10,000	50,000	-	-	-	-	-	-		247,210
Council Offices Extnsn car park c/ville, Resurfacing	Paul Coates	-	-	-	20,000	-	-	-	-								20,000
South Street Car park, Ashby - Resurfacing	Paul Coates	-	-	762	-	-	-	-	-								762
Access Road, High Street Car Park - Measham - Resurfacing	Paul Coates	25,000	-	25,000	-	-	-	-	-								25,000
High Street Car Park Measham - resurfacing	Paul Coates	-	-	-	-	-	-	27,500									27,500
Hermitage Rec Grounds AWP Area Access, Whitwick - resurfacing	Paul Coates	11,500	7,653	11,500	-	-	-	-	-								11,500
Hermitage Leisure Centre Car Park - Resurfacing (section of).	Paul Coates	-	-	-	-	15,000	-	-	-								15,000
Hermitage Recreation Grounds, Whitwick, All Weather Play Area Car Park	Paul Coates	-	-	-	7,500	-	-	-	-								7,500
Belvoir Shopping Centre, Main Service Road, Coalville - Maintenance.	Paul Coates	-	-	12,000	-	-	-	-	-								12,000
Silver Street Car Park, Whitwick - Resurfacing.	Paul Coates	-	35,677	44,675	-	-	-	-	-								44,675
Hood Park Leisure Centre Car Park, Ashby - Resurfacing (section of).	Paul Coates	15,000	-	-	15,000	-	-	-	-								15,000
North Service Road Car Park, Coalville - Maintenance & Improvements.	Paul Coates	32,250	-	32,250	-	-	-	-	-								32,250
Bridge Road Car Park, Coalville - Resurface main through route.	Paul Coates	-	-	-	-	21,500	-	-	-								21,500
Access Road, High Street Car Park - Ibstock - Resurfacing	Paul Coates	-	-	-	-	-	45,000	-	-								45,000
Swannington Depot - Demolition	Paul Coates	-	-	-	35,000	-	-	-	-								35,000
Coalville Market Upgrade -Phase 2	John Richardson	-	1,568	35,966	-	-	-	-	-				35,966				
Market Hall Wall	John Richardson	-	-	24,650	-	-	-	-	-								24,650
Car Parking Meters	John Richardson	-	-	-	140,000	-	-	-	-				140,000				
Coalville Park - Reconfigure depot, replace building	Jason Knight	95,000	-	95,000	-	-	-	-	-								95,000
Replace Hood Park LC outdoor learner pool boiler and pipework	Jason Knight	-	-	-	-	10,000	-	-	-								10,000
Replace Hood Park LC gym air con	Jason Knight	15,000	10,485	15,000	-	-	-	-	-								15,000
RegROUT HOOD PARK LC swimming pool tiles	Jason Knight	-	-	-	-	-	-	-	23,000								23,000
Replace HOOD PARK LC water system pipework, heat emitters & cold water storage tank at Hermitage LC	Jason Knight	-	-	-	-	18,000	-	-	-								18,000
New Sportshall floor at Hermitage LC	Jason Knight	-	-	-	-	-	16,000	-	-								16,000
Replace suspended ceiling in Hermitage LC main pool hall	Jason Knight	-	-	-	-	-	30,000	-	-								30,000
Replacement of outdoor pool filter media at Hood Park LC	Jason Knight	-	-	-	-	-	10,000	-	-								10,000
Replace Hermitage LC gym Air Con	Jason Knight	-	-	-	-	14,000	-	-	-								14,000
Wellbeing Centre at Hood Park LC	Jason Knight	400,000	1,140	399,250	-	-	-	-	-	399,250							
Acquisition of Land at Ashby Health Centre - car park	John Richardson	-	255,379	620,000	330,000	-	-	-	-			80,000	720,000			150,000	
Refurbishment of Moira Furnace Toilet Unit	Wendy May	-	-	-	20,000	-	-	-	-								20,000
Replace General Ductwork, ventilation & all fire dampners at Hood Park LC	Jason Knight	-	-	-	-	-	-	20,000	-								20,000
Replace Flat roof cover over plant room at Hermitage LC	Jason Knight	-	-	-	-	-	-	13,110	-								13,110
Replace control systems in alignment with plant installations at Hermitage LC	Jason Knight	-	-	-	-	-	-	15,000	-								15,000
Replace Squash Court Lighting at Hermitage LC	Jason Knight	-	-	-	-	-	-	10,000	-								10,000
Replace Leisure Centre ICT Servers	Jason Knight	-	-	-	15,000	-	-	-	-								15,000
RegROUT HOOD PARK LC main and Learner swimming Pool tiles	Jason Knight	-	-	-	-	-	-	30,000									30,000
HPLC Sports Hall & Offices Roof	Jason Knight	-	-	-	-	-	-	10,000									10,000
Replace HLC Sportshall Fan Convectors and Pipework	Jason Knight	-	-	-	-	-	-	12,000									12,000
Replace HLC Swimming Pool dosing System	Jason Knight	-	-	-	-	-	-	10,000									10,000
<b>TOTAL GENERAL FUND</b>		<b>2,798,510</b>	<b>1,403,797</b>	<b>2,991,215</b>	<b>3,070,921</b>	<b>1,774,200</b>	<b>1,056,700</b>	<b>835,610</b>	<b>643,000</b>	<b>399,250</b>	<b>1,872,390</b>	<b>169,955</b>	<b>1,527,334</b>	<b>-</b>	<b>796,280</b>	<b>150,000</b>	<b>5,456,437</b>

APPENDIX A

SCHEME	BUDGET HOLDER	2016/17	2016/17	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	GRANTS/ S106 CONTRIB	DF GRANTS	VFM Reserve	OTHER RESERVES	RESERVES ASSET PROT	REVENUE	CAPITAL RECEIPTS	LEASING OR BORROWING
		ORIGINAL	Actual @ Period 6	FORECAST (Inc c/f & slippage)													
		BUDGET			£	£	£	£	£	£	£	£	£	£	£	£	£
COALVILLE SPECIAL EXPENSES																	
Cropston Drive BMX Track	Jason Knight	-	-	7,500	-	-	-	-	-					7,500			
Thringstone Miners Social Centre	Jason Knight	-	-	2,821	-	-	-	-	-					2,821			
Urban Forest Park-Footway and drainage improvements	Jason Knight	-	-	7,073	-	-	-	-	-	7,073							
Owen Street -Floodlights	Jason Knight	-	-	779	-	-	-	-	-					779			
Owen Street - Changing Rooms	Jason Knight	-	45,656	60,471	-	-	-	-	-					60,471			
Green Gym at Playhub, Melrose Road	Jason Knight	-	-	12,000	-	-	-	-	-				12,000				
Owen Street - Tarmac Rec Ground Entrance Driveway	Jason Knight	-	-	-	-	16,000	-	-	-				16,000				
TOTAL SPECIAL EXPENSES		-	45,656	90,644	-	16,000	-	-	-	7,073	-	-	28,000	71,571	-	-	-

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	2016/17 APPROVED BUDGET	2016/17 @ p7 forecast outturn	2017/18	2018/19	2019/20	2020/21	2021/22
<b>2017 - 2022 Decent Homes</b>							
Decent Homes Programme	2,097,000	2,709,000	1,084,130	3,712,926	2,263,596	817,160	1,603,670
Decent Homes Refusals/Deferrals Provision							
Capital Works - Voids	246,500	246,500	232,000	217,500	203,000	188,500	188,500
Capital Works - Other	603,500	603,500	568,000	532,500	497,000	461,500	461,500
<b>2017 - 2022 Decent Homes Total</b>	<b>2,947,000</b>	<b>3,559,000</b>	<b>1,884,130</b>	<b>4,462,926</b>	<b>2,963,596</b>	<b>1,467,160</b>	<b>2,253,670</b>
<b>2017 - 2022 Other Planned Investment</b>							
Non Decency Improvements	1,028,124	1,028,124	1,170,914	1,170,914	1,170,914	1,170,914	1,170,914
Hard Wired Smoke Detectors	47,000	47,000	47,000	47,000	47,000	47,000	47,000
Fire Risk Assessment Remedial Works	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Remedial Works (Damp & Structural)	187,500	187,500	187,500	187,500	187,500	187,500	187,500
Fuel swaps (solid fuel to gas supply)	25,000	25,000	25,000	25,000	25,000	25,000	25,000
<b>2017 - 2022 Other Planned Investment Total</b>	<b>1,327,624</b>	<b>1,327,624</b>	<b>1,470,414</b>	<b>1,470,414</b>	<b>1,470,414</b>	<b>1,470,414</b>	<b>1,470,414</b>
<b>New Build / Affordable Housing Programme</b>							
New Build Programme - use of RTB one for one reserve	497,000	197,400	133,383	93,628	-		
New Build Programme - NWLDC contribution to RTB one for one	386,000	460,600	4,118,617	626,372			
New Build Programme - NWLDC additional provision							
Support for Acquiring Affordable Housing							
Support for Affordable Housing - (Waterloo Hsg Grp, EMH Assoc, Nottingham Com grp)							
Support for Affordable Housing - EMH Assoc (Pick & Shovel site)							
Acquisition of sites							
<b>New Build / Affordable Housing Programme Total</b>	<b>883,000</b>	<b>658,000</b>	<b>4,252,000</b>	<b>720,000</b>	<b>-</b>		<b>-</b>
<b>Othe Schemes / Miscellaneous</b>							
Off Street Parking	100,000	200,000	150,000	-	-		
Major Aids & Adaptations	350,000	350,000	300,000	275,000	250,000	250,000	200,000
Development Site Preparations	-	-	-	-	-		
Energy Insulation Works	-	250,000	-	-	-		
Renewable/Replacement Energy Installations Programme	250,000	250,000	250,000	250,000	250,000		
Speech Module	50,000	-	50,000	50,000	50,000		
Capital Programme Delivery Costs	530,160	530,160	430,909	440,389	450,077	459,979	470,099
Unallocated/Contingency	340,000	340,000	236,501	361,417	249,201	159,379	196,204
Disposal of High Value Assets	500,000		1,000,000	500,000	500,000	500,000	500,000
<b>Othe Schemes / Miscellaneous Total</b>	<b>2,120,160</b>	<b>1,920,160</b>	<b>2,417,410</b>	<b>1,876,806</b>	<b>1,749,278</b>	<b>1,369,358</b>	<b>1,366,303</b>
<b>Capital Allowances</b>							
Programme to be defined							
<b>Capital Allowances Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>
<b>Loan repayments</b>							<b>14,338,076</b>
<b>Total Programme Costs</b>	<b>7,277,784</b>	<b>7,464,784</b>	<b>10,023,954</b>	<b>8,530,146</b>	<b>6,183,288</b>	<b>4,306,932</b>	<b>19,428,463</b>

**2017/18 - 2021/22 HOUSING CAPITAL PROGRAMME FUNDING**

	2016/17	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
Usable balances held	644,000	2,431,000	2,363,216	53	53	53	1,302,495
Retained Right to Buy Receipts (RTB)	238,000	281,000	240,655	240,655	240,655	240,655	240,655
RTB receipts - attributable debt	659,000	1,920,000	688,841	656,695	600,695	600,695	600,695
RTB one for one reserve	497,000	701,000	133,383	93,628	49,954	49,954	49,954
RCCO	-	-	2,029,713	2,804,403	640,334	-	12,543,950
Major Repairs Allowance	4,984,000	3,995,000	3,968,199	4,034,765	4,001,650	3,968,070	3,940,714
Asset Disposals (Capital Allowance)	900,000	500,000	600,000	700,000	650,000	750,000	750,000
<b>Total Funding</b>	<b>7,922,000</b>	<b>9,828,000</b>	<b>10,024,007</b>	<b>8,530,199</b>	<b>6,183,341</b>	<b>5,609,427</b>	<b>19,428,462</b>
<b>Cumulative Over / (Under Resource)</b>	<b>644,216</b>	<b>2,363,216</b>	<b>53</b>	<b>53</b>	<b>53</b>	<b>1,302,495</b>	<b>- 0</b>

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**NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL**

**POLICY DEVELOPMENT GROUP –11 JANUARY 2017**

Title of report	<b>HOUSING REVENUE ACCOUNT (HRA) BUDGET PROPOSALS FOR 2017/18</b>
Contacts	<p>Councillor Nick Rushton 01530 412059 <a href="mailto:nicholas.rushton@nwleicestershire.gov.uk">nicholas.rushton@nwleicestershire.gov.uk</a></p> <p>Councillor Roger Bayliss 01530 411055 <a href="mailto:roger.bayliss@nwleicestershire.gov.uk">roger.bayliss@nwleicestershire.gov.uk</a></p> <p>Chief Executive 01530 454500 <a href="mailto:christine.fisher@nwleicestershire.gov.uk">christine.fisher@nwleicestershire.gov.uk</a></p> <p>Director of Housing 01530 454819 <a href="mailto:glynn.jones@nwleicestershire.gov.uk">glynn.jones@nwleicestershire.gov.uk</a></p> <p>Financial Planning Manager and Deputy Section 151 Officer 01530 454707 <a href="mailto:pritesha.padaniya@nwleicestershire.gov.uk">pritesha.padaniya@nwleicestershire.gov.uk</a></p>
Purpose of report	To receive the Committee's comments on the Cabinet's draft 2017/18 Housing Revenue Account (HRA) Budget proposals
Council Priorities	Value for Money Homes and Communities
Implications:	
Financial/Staff	As included in report.
Link to relevant CAT	Delivering a HRA Budget for 2017/18 will allow the Council to achieve the objectives for the service as set out in the Housing Business Plan and Service Team Business Plans.
Risk Management	The Council sets an HRA budget, which is regularly monitored throughout the year to ensure services are delivered within budget. Risks are managed through the corporate risk management process.
Equalities Impact Screening	None identified.
Human Rights	None identified.
Transformational Government	Not applicable

Comments of Head of Paid Service	Report is satisfactory
Comments of Deputy Section 151 Officer	Report is satisfactory
Comments of Deputy Monitoring Officer	Report is satisfactory
Consultees	Corporate Leadership Team (CLT), Cabinet (13 December 2016).
Background papers	<a href="#">Capital Programmes, Cabinet 13 December 2016.</a>
Recommendations	<b>THAT THE COMMITTEE PROVIDES ANY COMMENTS IT MAY HAVE FOR CONSIDERATION BY THE CABINET WHEN IT MEETS ON 7 FEBRUARY 2017 PRIOR TO THEIR RECOMMENDATIONS BEING TAKEN TO COUNCIL ON 23 FEBRUARY 2017.</b>

## 1.0 INTRODUCTION

1.1 Housing Revenue Account Draft Revenue Budget proposals for 2017/18 were presented to the Cabinet for approval for consultation at its meeting on 13 December 2016. The Policy Development Group is invited to consider these proposals, along with the Addendum at appendix 2, and provide any comments for the Cabinet to take into account when it agrees its final recommendations on 7 February 2017.

1.2 Further details are included in the attached Cabinet reports:

Appendix 1 Draft Housing Revenue Account (HRA) Budget Proposals 2017/18

1.3 The formal consultation process commenced on 14 December 2016 and ends on 12 January 2017 with details of the timetable shown in appendix D of the Cabinet Report of 13 December 2016. The outcome of this consultation exercise will be fed back into the subsequent reports to Cabinet and Council to seek approval for the final budget.

1.4 The draft proposals for 2017/18 include a budgeted surplus of £276k, which will be transferred to the debt repayment reserve.

1.5 The only proposed changes at present to the Cabinet Report of 13 December 2016 are as follows:

- Paragraph 5.4 will be amended to state that gas central heating charges will reduce by 10% in 2017/18, which will be reflected in tenants' service charges

## 2.0 2016/17 BUDGET POSITION

2.1 The budgeted position for 2016/17 was a £2.395m surplus. The overall forecast at period 8 shows a potential surplus of £2.756m. The additional forecast surplus of £361k is largely down to the increase in expected rent due to empty properties being let more quickly, a reduction in the overall number of empty properties, and a reduction in corporate overheads attributed to the HRA.

- 2.2 As a result of this the balance on the Housing Revenue Account at 31 March 2017 is estimated to be £8.2 m. This balance significantly exceeds our agreed minimum working balance on the HRA of £1m and has been developed as a provision against the future repayment of debts taken out on a maturity repayment basis, as described within the HRA Business Plan. The first maturity loans of £10m and £3m fall due for repayment on 28 March 2022. This balance is transferred to a loan repayment reserve for the purposes of repaying these loans commitments.

### **3.0 CONSULTATION PROCESS**

- 3.1 The contents and appendices of this report will be used to consult with Council tenants on the proposals for the 2017/18 Housing Revenue Account budget.
- 3.2 Consultation in accordance with the timetable referenced in paragraph 1.3 above will include consulting with tenant members of the Performance and Finance Working Group (the Council's Resident Involvement technical finance working group) and the Tenants and Leaseholders Consultation Forum (the Council's main consultative body of tenants) to review and comment on the proposals.
- 3.3 In addition, the contents and appendices of this report will be published on the Council's Housing internet page and available in hard copy format upon request.

### **4.0 ROBUSTNESS OF ESTIMATES AND ADEQUACY OF RESERVES**

- 4.1 The Local Government Act 2003 requires the Council's Chief Financial Officer (Section 151 Officer) to comment on the robustness of the estimates and also on the adequacy of the proposed reserves. Members must have regard to these comments when making a decision on the budget proposals for the forthcoming year.
- 4.2 Taking into account identified risks, the Deputy Section 151 Officer considers that the estimates which form the Housing Revenue Account Budget for 2017/18 are robust and prudent and the proposals are deliverable.
- 4.3 The Deputy Section 151 Officer also considers that the overall level of Housing Revenue Account reserves is adequate.

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# NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

## CABINET – 13 DECEMBER 2016

Title of report	<b>HOUSING REVENUE ACCOUNT (HRA) BUDGET PROPOSALS FOR 2017/18</b>
Key Decision	a) Financial Yes b) Community Yes
Contacts	<p>Councillor Nick Rushton 01530 412059 <a href="mailto:nicholas.rushton@nwleicestershire.gov.uk">nicholas.rushton@nwleicestershire.gov.uk</a></p> <p>Councillor Roger Bayliss 01530 411055 <a href="mailto:roger.bayliss@nwleicestershire.gov.uk">roger.bayliss@nwleicestershire.gov.uk</a></p> <p>Chief Executive 01530 454500 <a href="mailto:christine.fisher@nwleicestershire.gov.uk">christine.fisher@nwleicestershire.gov.uk</a></p> <p>Director of Housing 01530 454819 <a href="mailto:glyn.jones@nwleicestershire.gov.uk">glyn.jones@nwleicestershire.gov.uk</a></p> <p>Financial Planning Manager and Deputy Section 151 Officer 01530 454707 <a href="mailto:pritesht.padaniya@nwleicestershire.gov.uk">pritesht.padaniya@nwleicestershire.gov.uk</a></p>
Purpose of report	To seek approval of the draft 2017/18 Housing Revenue Account (HRA) Budget proposals for consultation.
Reason for Decision	To enable the Council to set a balanced Housing Revenue Account Budget for 2017/18.
Council Priorities	The HRA budget assists the Value for Money priority.
Implications:	
Financial/Staff	As included in report.
Link to relevant CAT	Delivering a HRA Budget for 2017/18 will allow the Council to achieve the objectives for the service as set out in the Housing Business Plan and Service Team Business Plans.
Risk Management	The Council sets an HRA budget, which is regularly monitored throughout the year to ensure services are delivered within budget. Risks are managed through the corporate risk management process.

Equalities Impact Screening	None identified.
Human Rights	None identified.
Transformational Government	Not applicable.
Comments of Deputy Chief Executive	The report is satisfactory.
Comments of Deputy Section 151 Officer	The report is satisfactory.
Comments of Monitoring Officer	The report is satisfactory.
Consultees	Corporate Leadership Team (CLT)
Background papers	None
Recommendations	<p><b>A. THAT THE ASSURANCE STATEMENT BY THE DEPUTY S151 OFFICER BE NOTED,</b></p> <p><b>B. THAT CABINET APPROVE THE DRAFT HRA BUDGET PROPOSAL AS DETAILED IN THIS REPORT AND ASSOCIATED APPENDICES FOR CONSULTATION</b></p>

## 1.0 INTRODUCTION

- 1.1 This report seeks Cabinet approval to consult on the draft HRA budget proposals for 2017/18, with the outcome of this consultation exercise being fed back into the subsequent reports to Cabinet and Council to seek approval for the final budget.
- 1.2 The formal consultation process with customers adheres to the same consultation timetable as the General Fund and will commence on 14 December 2016 and end on 12 January 2017 in readiness for Cabinet and Full Council approval of final proposals on 7 and 23 February 2017 respectively.
- 1.3 Draft proposals for consultation have been prepared in the context of the continuation of four years of 1% per annum rent reductions from 2016/17 in accordance with the Work and Welfare Reform Act 2016. The impact of that rent reduction was fully incorporated into the 2016/17 HRA Budget and long term business plan. Although inflation is now predicted to rise towards the end of 2017, it is still considered prudent to retain the assumption of lower long term rent increases. However, inflationary pressures from late 2017 onwards, coupled with the ongoing 1% rent reductions, will certainly present financial challenges to the Housing service going forward.

## **2.0 2016/17 BUDGET POSITION**

- 2.1 The budgeted position for 2016/17 was a £2.395m surplus. The overall forecast at period 6 shows a potential surplus of £2.5m. This is largely as a result of improved performance in letting empty properties, which produces lower rent losses.
- 2.2 As a result of this, the total value of HRA balances at 31 March 2017 is estimated to be £8.2m. This balance significantly exceeds our agreed minimum working balance on the HRA of £1m and has been developed as a provision against the future repayment of debts taken out on a maturity repayment basis, within the HRA Business Plan. The first maturity loans of £10m and £3m fall due for repayment on 28 March 2022. Hence £7.2m will be held in a savings reserve (at 31 March 2017) that was created for the purposes of repaying these loans commitments, in addition to the £1m minimum balance, taking total reserves to £8.2m

## **3.0 2017/18 BUDGET OVERVIEW**

- 3.1 Budget proposals are based on prices and levels of charges for Council Housing related services at September 2016 plus known increases, for example contractual obligations.
- 3.2 The process of determining the 2017/18 budget includes the capturing of all of the changes required from one budget year to the next within the HRA in the form of a budget “investment” – a request for more funding or a reduction in income collected, or a budget “saving” – an increase in income or a budget saving via reduced expenditure.
- 3.3 The budget investment and budget saving proposals for the 2017/18 budget are shown within Appendix A. Not included as a specific sum in the proposed investments is the future development of the housing management ICT systems, which are due for replacement or significant upgrading in the next few years. Options will be developed in the coming months and estimated costs evaluated for inclusion in subsequent years budget proposals.
- 3.4 Central government announced on 23 November 2016 that local authorities are no longer required to implement a “pay to stay” policy (charging higher rents to those tenants with higher incomes, with any additional income being returned to the Treasury), although it had always been assumed that the financial impact of any such policy would have been neutral.
- 3.5 In relation to the proposed sale of higher value empty homes, a provision of £0.5m originally included in 2016/17 capital programme will be revised to nil and carried forward to create a notional £1m provision for 2017/18. Guidance from DCLG has now been issued stating that central government will be funding the Right To Buy Pilot for housing association tenants, and that local authorities will not be required to make any Higher Value Asset Payments in 2017/18. It is proposed that we retain this £1m provision in the budget whilst we await further clarification from government as to how the policy may impact on local authorities from 2018/19 onwards. If, at a later date, it becomes possible to release this provision for other purposes, it is proposed that initial consideration be given to reducing the income target from HRA asset disposals. Capital budgets will be the subject of a separate report to Cabinet.

- 3.6 For 2017/18, the level of revenue contribution to capital outlay (RCCO) is proposed to increase from nil to £2.03m. This is as a result of taking forward the new build projects for the brownfield site (Coalville), Greenacres (Coalville) and Willesley Estate (Ashby) sites as presented to Cabinet on 10 November 2015.
- 3.7 The budget for 2017/18 is estimated to produce an operating surplus / deficit of zero, after making the RCCO and a contribution of £276k to the debt repayment reserve, which will take total estimated HRA balances at 31 March 2018 to £8.5m. The HRA working balance will remain at £1m and the remaining £7.5m will be held in the debt repayment reserve.
- 3.8 In the years following 2017/18, the future predicted amounts that the HRA is able to contribute to the debt repayment reserve, subject to further revisions via the annual budget setting process are as follows:
- 2018/19 - £0.0m
  - 2019/20 - £1.2m
  - 2020/21 - £1.8m
  - 2021/22 - £0.0m

#### **4.0 2017/18 BUDGET – RENTS**

- 4.1 During 2014, the Government announced that from 2015/16 rent guidance required rent increases to be via a formula of September CPI + 1% for the next 10 years. On the introduction of that guidance the former rent restructuring policy ceased, with the exception of re-letting properties at the converged rent level ('target rent') on re-let.
- 4.2 As part of the 2015/16 budget, Cabinet agreed to adopt an accelerated convergence approach that increased 2014/15 rents following the guidance of CPI + 1%, but also continued to converge rents not already at the target rent at an accelerated rate of up to £4 per week. Cabinet also agreed to the expansion of the approach to letting properties at target rent to include transfers by existing tenants.
- 4.3 However, at the end of October 2016, only 55% of properties were at their target rent, a much lower percentage compared to the vast majority of local authorities.
- 4.4 The Work and Welfare Reform Act 2016 required rents to be reduced by 1% below their 2015/16 levels, with the exception of those for supported housing. An exemption was granted for supported housing and those rents were increased by CPI + 1%. However, the Secretary of State for Work and Pensions announced on 15 September 2016 that the 1% rent reduction would apply for supported housing for 2017/18 and the following two years.
- 4.5 The formula for determining rents has not altered despite this direction and there is therefore some scope to review rent levels in respect of the valuation element of the rent formula (which is currently based on 1999 values). A review is currently underway to determine the financial impact of a revaluation of Council Housing stock, so we can assess the potential effect it may have on future rent levels, and income streams. This may lead to some small changes in the rents of some council properties. Any further proposals will be presented for Cabinet approval at a later date.



- 4.6 The level of rent loss due to void properties target included in the budgeted rental income is 1.5%, a reduction from 1.8% assumed in the previous year.
- 4.7 As a result of the 1% rent reduction for 2017/18 and lower property numbers due to RTB sales, net budgeted rental income is £305k less than budgeted in 2016/17.
- 4.8 Until 2015/16 the long term HRA business plan had a core assumption that future rents would increase by 2.5% (notwithstanding the four year 1% rent reductions from 2016) and this was a standard benchmark assumption across most social housing landlords. In view of current government policy and the outlook for inflation, that assumption was revised downwards to 1.5% for the 2016/17 budget. It is not considered appropriate to make any further change to that assumption. This has a significant impact on projected future rental income flows, and over the 30 year business plan period additional efficiencies and further savings will still need to be identified.

## **5.0 SERVICE CHARGES, FEES AND OTHER CHARGES**

- 5.1 Approximately one third of the Council's properties have a service charge, covering a range of items such as communal heating, communal lighting, maintenance of communal areas and the older persons service charge. Service charges are covered by Housing Benefit, whilst all other fees and charges are not.
- 5.2 For 2017/18 average weekly service charges are proposed to be increased by an average of 0.9% to reflect changes in usage patterns and costs.
- 5.3 In addition, tenants are due to be consulted about plans to introduce or enhance communal cleaning to approximately 70 blocks where the service is not currently provided. The costs will be recovered in full through a service charge and in total these are estimated to be £66,763 per annum which will require an average service charge currently estimated at approximately £3.95 per week.
- 5.4 Central heating charges are currently proposed to be maintained at existing levels, pending an update to the contractual arrangements for gas and electricity supply for 2017/18.
- 5.5 Garage rent levels are proposed to rise by 2.0% which is in line with the Retail Prices Index (RPI) as at September 2016.
- 5.6 Appleby Magna Caravan Site is a General Fund asset but managed by the Housing Service. Ground rents for the site are proposed to be increased by RPI of 2.0% on the anniversary of each individual rent agreement in 2017/18.
- 5.7 It is proposed that Lifeline Charges are increased by RPI of 2.0% from April 2017 for East Midlands Housing as per the contract, but for 8% for private customers, in line with an updated marketing plan for the Lifeline Service.
- 5.8 Shop leases are proposed to rise by 14% as agreed by Cabinet in November 2014 as part of the process of gradually moving them to a market rent..
- 5.9 A table detailing each charge increase can be found in Appendix B.

## **6.0 HRA BUSINESS PLAN**

- 6.1 Significant annual surpluses on the HRA are required in future years in order to meet the loan repayment commitments in the HRA Business Plan. As detailed in 2.2 and 3.6 above, existing balances and future annual surpluses will be transferred to the debt repayment reserve for the purposes of repaying these loans. The first maturity loans to fall due do so in 2021/22 and are for £3m and £10m. Please see Appendix C for a schedule of HRA loans.
- 6.2 The inclusion of the new build programme and the inclusion of negotiated gifted units from developers provides some improvement in the overall business plan viability. However, given the current forecasts for the rental income stream, it is not possible to achieve a positive cash flow in future over a 30 year period where borrowing is required to finance new development for affordable rent (and no HCA funding or other subsidy is available).
- 6.3 In order to deal with significant sums in loans that mature later during the business plan period, further savings, additional income or refinancing will be needed to address shortfalls of £22m in 2041/42 and a further £22m by the end of the 30 year period on 2045/46.
- 6.4 It should be noted that the projected level of savings requirement is very sensitive to the level of future rent increases, which is difficult to predict given the uncertainty in the medium to long term of future inflation rates and changes in central government rents policy. Therefore, as these potential liabilities fall 25 years plus hence, there are several other variables that could change over the intervening period, and the recurring option to refinance at an appropriate juncture is available, it is not considered necessary to draw up detailed plans at the moment to address the highlighted sums.
- 6.5 The revenue contribution to capital outlay (RCCO) for 2017/18 is £2.03m. Future amounts are forecast to be required in order to support the capital programme, including new build proposals, as follows:

### **RCCO**

- 2018/19 - £2.81m
- 2019/20 - £0.6m
- 2020/21 - £0.0m
- 2021/22 - £0.0m

It is important to note however that there is limited scope to make RCCOs in the early years of the Business Plan due to the need to build up loan reserve capacity to repay maturity loans falling due in 2021/22.

## **7.0 CONSULTATION PROCESS**

- 7.1 The contents and appendices of this report will be used to consult with Council tenants on the proposals for the 2017/18 Housing Revenue Account budget.
- 7.2 This will include consulting with tenant members of the Performance and Finance Working Group (the Council's Resident Involvement technical finance working group) and the

Tenants and Leaseholders Consultation Forum (the Council's main consultative body of tenants) to review and comment on the proposals.

- 7.3 In addition, the contents and appendices of this report will be published on the Council's Housing internet page and available in hard copy format upon request.
- 7.4 The report will be presented to the Policy Development Group on 11 January 2017.
- 7.5 A copy of the consultation timetable can be found in Appendix D.

## **8.0 ROBUSTNESS OF ESTIMATES AND ADEQUACY OF RESERVES**

- 8.1 The Local Government Act 2003 requires the Council's Chief Financial Officer (Section 151 Officer) to comment on the robustness of the estimates and also on the adequacy of the proposed reserves. Members must have regard to these comments when making a decision on the budget proposals for the forthcoming year.
- 8.2 Taking into account identified risks, the Section 151 Officer considers that the estimates which form the Housing Revenue Account Budget for 2016/17 are robust and prudent, and the proposals are deliverable.
- 8.3 The Section 151 Officer also considers that the overall level of Housing Revenue Account reserves is adequate.

**Saving / Increase in Income**
**APPENDIX A**

Ref	Team	Savings Bid Title	Value	RAG
SAV1	Housing Management	Removal of two Support Officer posts within Older Persons Service	-£56,250	G
SAV2	Housing Management	DWP Funding to continue Support Officer (Universal Credit) role	-£13,000	G
SAV3	Housing Management	Council Tax Expenses impact following reduction in number of empty properties	-£29,880	G
SAV5	Asset Management Team	Mechanical Air Extraction	-£15,000	G
SAV7	Asset Management Team	Reduction in DLO spend on fuel	-£6,000	G
SAV8	Asset Management Team	Tipping Charges	-£9,090	G
SAV11	Housing Management	Lifeline Service Remodelling	-£6,240	G
SAV13	Housing Management	Additional income from Court Cost increases	-£7,850	G
SAV14	HRA Business Support	Reduction in the level of corporate recharges to the HRA	£-200,000	G
SAV 15	HRA Business Support	Merging of Energy Strategy Officer position with another post (80% saving)	-£31,730	G
SAV16	Housing Management	AMCS HRA Management Fee charge to the General Fund	-£15,650	G
SAV18	Asset Management Team	Reduction in responsive & maintenance costs as a result of right to buy sales	-£32,000	G
SAV19	HRA Business Support	Budgeted reduction in void rate from 1.8% to 1.5%	-£52,300	G
SAV20	HRA Business Support	Introduction of communal cleaning into flats	-£66,760	G
De-min SAV	De-minimis (below £5k)	Online Document Access for Tenant Scrutiny Panel (SAV2) £1,000; Repairs charges for Leaseholders (SAV17) £460; Repairs to shared common parts (SAV22) £3,430; Fire extinguisher servicing (SAV23) £480; Increase in garage rent (SAV24) £1,500; Door entry maintenance charges (SAV25) £620; Annual increase in cleaning contract £370	-£7,860	G
Total			<b>-£549,610</b>	

**Investment / Reduction in Income**

Ref	Team	Investments Bid Title	Value	RAG
BI2	Housing Management	Introduction of CCTV to Cropston Drive	£5,000	G
BI3	Housing Management	Continue Support Officer (Universal Credit) role in Housing Management Team	£31,000	G
BI5	Housing Management	Impact of increased Court Cost fees	£17,000	G
BI12	Housing Management	Additional Lifeline Equipment in support of marketing plan	£10,000	G
BI18	Asset Management Team	DLO cost of living salary increases	£30,150	G
BI19	Housing Revenue Account	Housing Team cost of living increase and Asset Management Team Restructure Charges	£89,800	G
BI22	Director & Head of Housing	Removal of Salary Turnover for Director and Head of Housing	£5,350	G
BI23	HRA Business Support	Funding in support of Greenhill youth facilities	£25,000	G
BI26	Asset Management Team	Amendment to the apportionment of revenue and capital salary costs following the restructure of the Asset Management team	£132,370	G
BI27	Housing Management	Additional expenditure with introducing service charge for cleaning of common parts in flats	£66,760	G
De-min BI	De-minimis (below £5k)	Insurance premium payments for TARAs (BI4) £700; Increased subscriptions including Housing Ombudsman (BI11) £4,800; Annual contract increases (BI13) £3,620; Grounds maintenance annual increase (BI25) £1,020; Annual increase cleaning contract (BI24) £370	£10,510	G
Total			<b>£422,940</b>	

## COMPARISON OF 2016/17 AND 2017/18 HOUSING CHARGES

## APPENDIX B

	2016/17		2017/18				
Chargeable Service	Actual 2016/17	Charge	Estimates 2017/18	Increase/ (Decrease)	% Change	Charge	Basis of Increase
Service Charges	£492,107	Varies per property	£573,988	£81,881	16.64%	Largest increase value: £2.88 pw or 84%; Largest decrease value: £1.36pw or - 98%	Based on assessment of all chargeable services and introduction of cleaning for blocks
Central Heating (before adjustments to income for void loss)	£115,223	0 Bed: £7.75pw 1 Bed: £9.34pw 2 Bed: £10.72pw 3 Bed: £12.32pw	£115,223	£0	0.00%	0 Bed: £7.75pw 1 Bed: £9.34pw 2 Bed: £10.72pw 3 Bed: £12.32pw	Based on market assessment of predicted increase in utility costs during 2016/17 and forecast energy prices for 2017/18.
Garage & Garage Site Rent (before adjustments to income for void loss)	£75,000	Garage: £6.30pw Site: £4.04pw	£76,500	£1,500	2.00%	Garage: £6.43pw Site: £4.12pw	September 2016 RPI increase in line with other years
Appleby Magna Caravan Site Rent (before adjustments to income for void loss)	£15,595	Site: £31.19pw	£15,907	£312	2.00%	Site: £31.81pw	September 2016 RPI based increase at anniversary date of each licence in line with previous years.
Shop Leases	£14,300	n/a	£16,302	£2,002	14.00%	n/a	14% increase based on Nov 2014 Cabinet Report
Tenants Contents Insurance	£45,883	Premiums from £0.44 to £6.70pw	£51,299	£256	0.50%	Premiums from £0.44 to £6.78pw	Minimum increase in price of 0.5% in IPT, not yet known if any further increase in premiums due to renegotiation of framework agreement
Lifelines for private customers	£100,726	£3.39 per week	£108,789	£8,063	8.00%	£4.18pw based on marketing plan	Private lifelines marketing plan to be presented by Housing Management
Lifelines (East Midlands Housing Association)	£38,209	Various depending on scheme	£38,973	£764	2.00%	Various depending on scheme	September 2016 RPI increase in line with other years
Choice Based Lettings Advertising Costs	£28,000	n/a	£22,000	£-6,000	-21.43%	n/a	Reduction based on c100 fewer void properties from Housing Management
<b>Total Services</b>	<b>£925,042</b>		<b>£1,018,981</b>	<b>£93,939</b>			

### NWLDC Housing Revenue Account Loan Schedule

NWLDC - HRA Self Financing loans taken up 26/03/12

#### PAYMENT PROFILE - PRINCIPAL AND INTEREST

Loan Type	Principal	Loan Period (Years)	Interest Rate
Maturity	10,000,000	30	3.5
Annuity	10,000,000	20	2.57
Maturity	10,000,000	10	2.4
Maturity	3,000,000	10	2.4
Annuity	10,000,000	15	2.02
Maturity	10,000,000	25	3.44
Maturity	13,785,000	30	3.5
Maturity	10,000,000	30	3.5
	<b>76,785,000</b>		

Note – The above schedule does not reflect the HRA share of existing general fund loans for which the HRA bears an annual charge.

### Consultation and approval of HRA 2016/17 Budget Timetable

Date	Item	Information
28 November	Budget considerations and headlines	Members of Tenants and Leaseholder Consultation Forum
14 December 2016 to 12 January 2017	Consultation with customers	Consultation with: <ul style="list-style-type: none"> <li>• All customers via NWLDC website</li> <li>• Tenant members of the Performance and Finance Working Group (15 December 2016)</li> </ul>
11 January 2017	Policy Development Group	Opportunity for Members to consider proposals prior to agreement of final budget by Cabinet & Council
7 February 2017	Cabinet Meeting	Recommendations to Council
23 February 2017	Council	Approval of Budget

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**NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL**

**POLICY DEVELOPMENT GROUP – 11 JANUARY 2017**

Title of report	<b>ICT SERVICES UPDATE</b>
Contacts	<p>Councillor Nick Rushton 01530 412059 <a href="mailto:nicholas.rushton@nwleicestershire.gov.uk">nicholas.rushton@nwleicestershire.gov.uk</a></p> <p>Interim Director of Resources 01530 454833 <a href="mailto:andrew.hunkin@nwleicestershire.gov.uk">andrew.hunkin@nwleicestershire.gov.uk</a></p> <p>Interim Head of Transformation 01530 454520 <a href="mailto:anita.onwuchekwa@nwleicestershire.gov.uk">anita.onwuchekwa@nwleicestershire.gov.uk</a></p> <p>ICT Team Manager 01530 454716 <a href="mailto:sam.outama@nwleicestershire.gov.uk">sam.outama@nwleicestershire.gov.uk</a></p>
Purpose of report	To provide the Policy Development Group with information and assurance on the Council's future ICT security arrangements.
Council Priorities	Value for Money
Implications:	
Financial/Staff	All costs associated with the Data Centre project have been fully accounted for as part of the ICT Road Map. There are no staffing implications.
Link to relevant CAT	Not Applicable
Risk Management	A risk register has been developed as part of the project management process and in accordance with the corporate governance structure
Equalities Impact Screening	N/A
Human Rights	None
Transformational Government	Modernisation of the Council's ICT infrastructure to provide high availability, enhanced security and improved disaster recovery and business continuity arrangements.
Comments of Head of Paid Service	The report is satisfactory

Comments of Deputy Section 151 Officer	The report is satisfactory
Comments of Deputy Monitoring Officer	The report is satisfactory
Consultees	None
Background papers	<a href="#">Audit and Governance Committee minutes – 13 July 2016</a>
Recommendations	<b>THAT POLICY DEVELOPMENT GROUP:</b>  <b>NOTES AND COMMENTS ON THE ICT SECURITY ARRANGEMENTS AS SET OUT IN THIS REPORT</b>

## 1.0 BACKGROUND

- 1.1 The Audit and Governance Committee (13 July 2016) raised a concern on the arrangements the Council had or was putting in place for the security of its systems and data. In particular there was a concern if these arrangements involved the use of 'cloud technology'.
- 1.2 The matter was referred to the Policy Development Group for consideration.

## 2.0 UPDATE

- 2.1 The Council is embarking on a modernisation of its ICT arrangements summarised in the ICT Road Map (appended). This will include improving the security of its systems and data by moving its servers (virtual and physical) and infrastructure away from the main Council offices, into a managed secure private data centre. In addition this will provide: improved disaster recovery and business continuity arrangements, higher availability, more secure backups, more secure access, scalability and cost savings.
- 2.2 A data centre is ideal for companies and organisations that need a customised, dedicated system that gives them full control over their data and equipment; and is extremely suitable for organizations that run many different types of applications and complex workloads. The underlying platform is managed by the data centre with logical and physical separation.
- 2.3 A procurement exercise is being run and officers are currently evaluating tender submissions from private data centre suppliers, with a view to award following consideration by Cabinet on 17 January 2017.
- 2.4 The advantages of moving to a secure private data centre are as follows:-
1. The platform is hosted within the company's own data centres with company-owned resources.
  2. The Council owns the security of all internal data, the platform is managed by the data centre. Only authorised users of NWLDC have access to the data.

3. Increased security against data leaks for organisations that handle extremely confidential or sensitive data. Enterprise class security is employed to ensure data is secure at all levels. Anti-spoof, anti-sniff firewall technology isolates your virtual machines.
4. You can grow and shrink your systems as you need to when you need to and everything is automated so new resources are added right away. You can add and delete virtual servers and turn them on and off as you need them.
5. Data centres provide further assurance by providing safety from fires, power shortages, floods and other factors that may otherwise damage servers and core infrastructure.
6. Reduced ICT infrastructure and management costs.
7. Data breaches have increased year-over-year and there's no end in sight, with data regulations becoming stricter and penalties becoming more expensive. Data centre facilities are hardened against forced entry, unauthorised access, fire and natural disasters. They offer multiple layers of security including 24/7 onsite security, biometric and cardkey entry, cabinet and cage locks, and camera surveillance.
8. The more secure IT infrastructure creates additional peace of mind in the event of a natural disaster, power outage, or other unexpected event. Moving to a private Data centre can ensure that our servers, equipment and applications will remain available and operational if the unexpected happens.

2.5 Data centres that are used by public sector organisations should meet a minimum standard that is capable of delivering efficient, reliable and highly available services. Some of the standards that have been considered in the tender evaluation are:

### **Physical security**

2.6 One aspect of data centres which is often implemented at a low standard in many public sector-built data centres and computer rooms is physical security. It is crucial to evaluate security controls on physical infrastructure and facilities which include:

1. Built to comply with ISO27001 Information Security Standards.
2. Comply with the Escrow Agreement, for the protection and security of data.
3. BS7799 compliant and at least tier 3 for physical security,
4. Comply with the Payment Card (PCI) Data Security standard.
5. Cyber essentials plus Certified.
6. Logs and operational audit trails are correct, secured and maintained for as long as the customer requires
7. Ensure an effective governance, risk and compliance process exists
8. Ensure network connection are secure with firewalls, intrusion detection and intrusion prevention technologies which the Council already has in place

9. Compliance with ISO/IEC 27017 [4] "Code of practice for information security controls".

### **Support for business continuity and disaster recovery capabilities**

- 2.7 A number of data centres provide some level of internal resilience and fault tolerance and this is measured by a tier rating. However many existing public sector data centres are not of a sufficient standard to be considered capable of sustained continuous operation in the event of a disaster, major or otherwise. Ensuring ICT systems can support continuous business operation is an area of increasing concern. Any move to a new infrastructure must have disaster recovery capability built in from the outset.

### **Environmental controls**

1. Certified to the **ISO14001** standard
  2. PUE rating – 1.8 or less
- 2.8 Once the contract has been awarded a site visit will be arranged for key stakeholders to go to the data centre to see the services offered, security within the data centre and the location of our secured ICT Infrastructure.
- 2.9 The Council will keep the suitability of the arrangement under review through the yearly ICT internal and external audits which are conducted on our infrastructure, security and key controls - as well as the yearly IT health check which is conducted to attain Public Secure Network(PSN) certification and, more recently the Cyber essentials Plus government accreditation scheme.

# ICT Roadmap 2016 - 2018

Presentation By Sam Outama  
ICT Team Manager

# Summary

This Information and Communication Technology (ICT) Infrastructure Strategy sets out a medium to long term vision of how ICT will develop to support the Council's business requirements, its customers and its Members. It will also help enhance the performance of the Council in achieving its priorities and vision, by streamlining working processes and reducing overall operating costs.

This strategy applies to ICT throughout the Council, and impacts on all departments and services, including infrastructure and connectivity services supplied to the council and its partners.

Departments will be involved in shaping their service specific strategies, which will set out how they will use ICT to meet business priorities within the context of the key principles and the overarching strategic framework set out in this document.

The ICT Road Map consists of the following elements:

- Introduction
- Current Position
- Current ICT Topology
- New world
- IoT (Internet of things)
- ICT Vision
- ICT Road Map

# Introduction

The ICT Strategy provides an overview of how we will deploy new technology in support of new, more efficient, sustainable, flexible, and customer focused ways of working whilst minimising risks which could jeopardise the delivery of business critical ICT systems. The ICT Strategy needs to align with the organisation and the ICT road map provides this synergy - focused on delivering business efficiencies and providing a model ICT division where the Organisation and ICT vision work in harmony.

Successful transformation will be dependent on the combination and balance of People, Processes and Technology .

The Strategy sets out the vision for the key ICT components as shown below

- ✓ Business Services
- ✓ Information Management
- ✓ Applications Management
- ✓ Infrastructure
- ✓ ICT Security Operation

The road map highlights the key projects and gives a high level view of the programme of work over the life of the Strategy to provide substantial cost savings, efficiency gains, a mobile and flexible workforce, reduced operational costs and improved customer service.



# Current Position

ICT Team structure reviewed

Time spent with ICT team to help resolve ongoing infrastructure issues

Introduction of ICT processes and procedures to enhance service delivery and business communication

Change control process reviewed

Monthly ICT updates sent to the business

Infrastructure has been upgraded, now needs a review as this is more than 3 years old

Telephony VOIP rollout procured, and implementation started Phase 1

LAN Upgrade completed

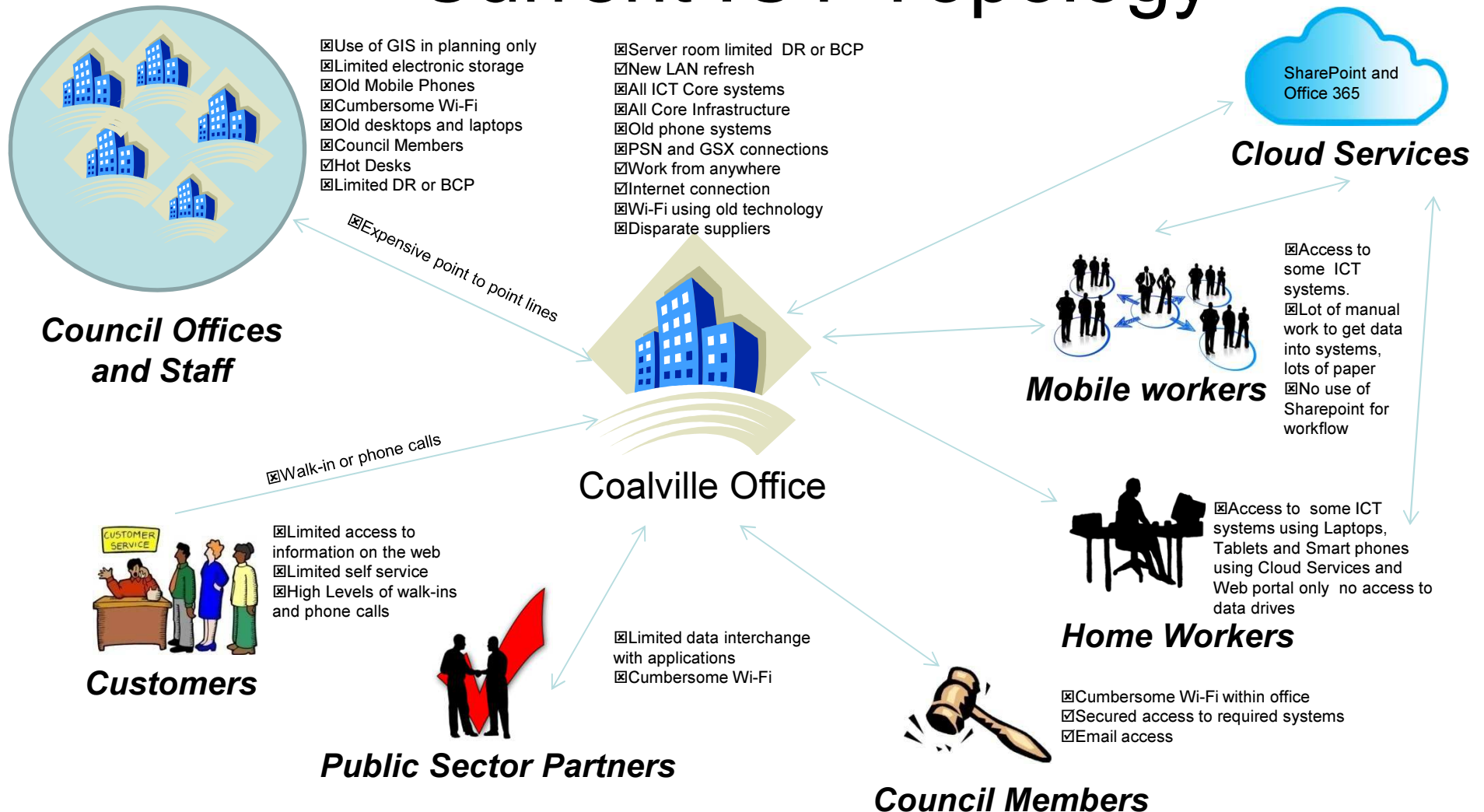
Email migration to hosted exchange >90% completed

PSN security submission completed

Scanning and archiving documents scanned for all service lines, discussions started on the way forward

Discussions around SharePoint as DMS, Document store and replacement for Achieve forms and EForms

# Current ICT Topology



## “New World”

ICT aligned with services and with the Council’s vision

Flexibility for staff, Members and partners

Modern high performance ICT systems and platforms

Refresh of ICT Desktop, Laptops and infrastructure

Modern “state of the art” ICT and model for other district councils

Enhanced performance for the Council and Members

Provides business continuity and disaster recovery

Streamlined business working processes

Successful ICT and Business compliance processes and information management

IoT (internet of things i.e. Smarter streets, Public safety, Telehealth, Transport)

Engaged communities

Substantial operating cost savings



# IoT(Internet of Things)

This is the network of physical objects—devices, vehicles, buildings and other items embedded with electronics, software, sensors, and network connectivity that enables these objects to collect and exchange data. This is the future which will revolutionise the way the council does business and interacts with the community.



Today about 14bn objects are connected to the internet. By 2020 that number could be anywhere from 20bn to 100bn

Opportunity presented by [smart city technology](#), and how it can be used to deliver better and more cost-efficient public services. smart in-building energy management systems and street lighting alone could save local councils across the country £402.3m.

The gap in understanding, would explain why smart city technology has not yet been widely deployed – beyond a few test beds [in tech-heavy locales such as Bristol](#) and Milton Keynes – to improve lighting, rubbish collection, traffic, public transport management and so on.

Street lights that detect approaching cyclists, CCTV cameras that identify unusual activity, and bus stops that count. Welcome to the future of local public services.

Cheap sensors mean that almost any object can now be made “smart”, providing councils with data on air quality, temperature, noise, footfall and a range of other factors. Apply some analytics(Business Intelligence) to all this information, and you can start to manage your physical assets – such as buildings, bins, streetlights and roads – more efficiently, and deliver more targeted or completely new services.

# ICT Vision



**Council Offices and Staff**

- ☑ Flexible working
- ☑ Mobile Extension calling
- ☑ Business intelligence and IM
- ☑ VOIP Telephony
- ☑ Good Wi-Fi for guests and members
- ☑ New desktops and Laptops
- ☑ Scanning and Archiving
- ☑ Hot Desk
- ☑ High Speed Internet
- ☑ Council Members
- ☑ Partners
- ☑ Email

- ☑ All Council ICT Systems
- ☑ SharePoint and Office 365
- ☑ All core infrastructure
- ☑ PSN and GSN connections
- ☑ IoT (internet of things)
- ☑ BCP / DR resilience
- ☑ Secure facility
- ☑ Work from anywhere always on
- ☑ Consolidated suppliers

- ☑ Secure access to all ICT systems
- ☑ Using Laptops, Tablets and smart phones On 4G connections.
- ☑ SharePoint used for all digital forms fed into IDOX, DMS and eDMS



**Mobile workers**



**Data Centre / Cloud**



**Customers and Businesses**

- ☑ Customer Gateway
- ☑ IoT (internet of things)
- ☑ Web and Self Service
- ☑ Internet site
- ☑ Skype Business
- ☑ Social Media feeds

Internet connection



**Public Sector Partners**

- ☑ Streamlined working with partners and businesses i.e. Social Care, Parking, Travel



**Home Workers**

- ☑ Secure private access to all ICT systems
- ☑ Using Laptops, Tablets and Smart phones using secure VPN connections.
- ☑ Mobile phone used as extension to office number

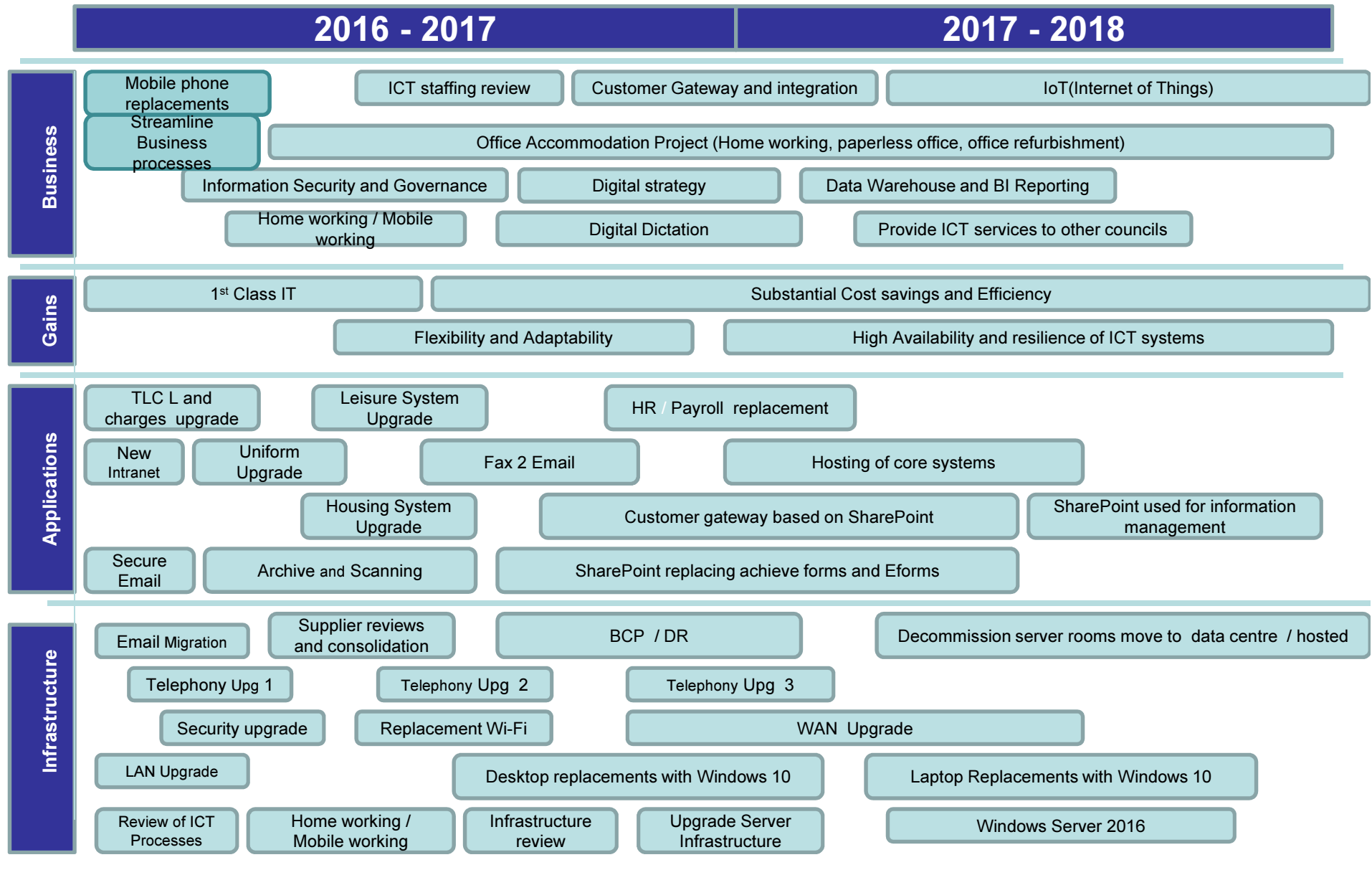
Secure VPN connection

Internet connection



**Council Members**

- ☑ Secure access to internet
- ☑ Ease of home working
- ☑ Guest Wi-Fi



**POLICY DEVELOPMENT GROUP – WORK PROGRAMME** (as at 22/12/16)

Date of Meeting	Item	Lead Officer	Witnesses
8 March 2017	Review of Housing Policies	Glyn Jones – Director of Housing	None
8 March 2017	Draft Community Safety Strategy 2017-2020	John Richardson – Head of Community Services	None
8 March 2017	Gas supply in Rural Areas <i>(Discussion item to question invited guests)</i>	Andrew Hunkin – Director of Resources	Representatives from the most appropriate agency.
28 June 2017	No Items		
<b><u>TBC</u></b>	Update Report for Section 106 Contributions for Health	Steve Bambrick, Director of Services	District and neighbouring representatives from CCG

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# Notice of Executive Key Decisions

The attached notice lists the matters which are likely to be the subject of a key decision by the Council's executive and executive decision making bodies. This notice is produced in accordance with the Constitution adopted by North West Leicestershire District Council and will be published a minimum of 28 days before the date on which a key decision is to be made on behalf of the Council.


The date of publication of this notice is Friday, 6 January 2017. The Deadline for making any representations as to why items marked as private should be considered in public by **Cabinet on 7 February 2017 is 5pm Friday, 27 January 2017.**

## Key Decisions

A key decision means a decision taken by the Cabinet, a committee of the Cabinet, an area or joint committee or an individual in connection with the discharge of a function which is the responsibility of the executive and which is likely:

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the Council;
- (c) for the purposes of (a) and (b) above £100,000 shall be regarded as significant in terms of expenditure or savings, and any issue which, in the opinion of the Leader is likely to have an impact on people, shall be regarded as significant in terms of impact on communities.

## The Council's Executive

 The Council's executive committee is the Cabinet. The Cabinet comprises:

Councillor R Blunt	-	Leader	Councillor T J Pendleton	-	Regeneration and Planning
Councillor A V Smith MBE	-	Deputy Leader and Community Services	Councillor N J Rushton	-	Corporate
Councillor T Gillard	-	Business	Councillor R D Bayliss	-	Housing

## Confidential Items and Private Meetings of the Executive

Whilst the majority of the Cabinet's business at the meetings listed in this notice will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting contain exempt information under Part 1 Schedule 12A to the Local Government Act (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those Items where it is considered that they should be considered in private are identified on the Notice.

## Access to Agenda and Related Documents

Documents relating to the matters listed in this notice are available at least 5 clear working days prior to the date of decision as indicated below. Other documents relevant to the matters listed in this notice may be submitted to the decision maker.

If you wish to request or submit a document, or make representation in relation to any issue contained within this notice, please contact Democratic and Support Services on telephone number 01530 454512 or by emailing [memberservices@nwleicestershire.gov.uk](mailto:memberservices@nwleicestershire.gov.uk)

## Executive Decisions

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
<b>January 2017</b>						
Council Tax Base 2017/18	Cabinet	Key	Public	17 January 2017	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
Building Confidence In Coalville ("Coalville Project") Update	Cabinet	Key	Public	17 January 2017	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicestershire.gov.uk  Head of Economic Development Tel: 01530 454773 kay.greenbank@nwleicestershire.gov.uk	Report
Leisure Centres - Allocation of Financial Surplus 2015/16	Cabinet	Non-Key	Public	17 January 2017	Councillor Alison Smith MBE Tel: 01530 835668 alison.smith@nwleicestershire.gov.uk  Head of Community Services Tel: 01530 454832 john.richardson@nwleicestershire.gov.uk	Report

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
Authority to Award Contract - Wide Area Network and Data Centre	Cabinet	Key	Public	17 January 2017	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
Authority to Award Bill Payment Services Contract	Cabinet	Key	Public	17 January 2017	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
Council House New Build Programme - Award of Construction Contract	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information) The appendices are likely to contain commercially sensitive tender evaluation information	17 January 2017	Councillor Roger Bayliss Tel: 01530 411055 roger.bayliss@nwleicestershire.gov.uk  Head of Housing Tel: 01530 454780 chris.lambert@nwleicestershire.gov.uk	Report and Tender Evaluation Information

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
Waiver to Council's Contract Procedure Rules - Insurance	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information) The report contains details that could impact on the procurement of the new contract.	17 January 2017	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
<b>February 2017</b>						
Capital Programmes 2017/18 to 2020/21	Cabinet	Key	Public	7 February 2017	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
General Fund and Special Expenses Revenue Budgets 2017/18	Cabinet	Key	Public	7 February 2017	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
Housing Revenue Account (HRA) Budget and Rent Increase 2017/18	Cabinet	Key	Public	7 February 2017	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
The Treasury Management Strategy Statement 2017/18 and Prudential Indicators 2017/18 to 2019/20	Cabinet	Key	Public	7 February 2017	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
Measham Conservation Area: Character Appraisal and Boundary Review	Cabinet	Key	Public	7 February 2017	Councillor Trevor Pendleton Tel: 01509 569746 trevor.pendleton@nwleicestershire.gov.uk  Head of Planning and Regeneration Tel: 01530 454782 jim.newton@nwleicestershire.gov.uk	Report along with relevant maps and information
Good Design for North West Leicestershire - Supplementary Planning Document for New Development	Cabinet	Key	Public	7 February 2017	Councillor Trevor Pendleton Tel: 01509 569746 trevor.pendleton@nwleicestershire.gov.uk  Head of Planning and Regeneration Tel: 01530 454782 jim.newton@nwleicestershire.gov.uk	Report and Responses to Consultation

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
District Leisure Provision Update	Cabinet	Key	Public	7 February 2017	Councillor Alison Smith MBE Tel: 01530 835668 alison.smith@nwleicestershire.gov.uk  Head of Community Services Tel: 01530 454832 john.richardson@nwleicestershire.gov.uk	Report
Minutes of the Coalville Special Expenses Working Party - 15 December 2016	Cabinet	Non-Key	Public	7 February 2017	Councillor Alison Smith MBE Tel: 01530 835668 alison.smith@nwleicestershire.gov.uk  Head of Community Services Tel: 01530 454832 john.richardson@nwleicestershire.gov.uk	Report and minutes of the meeting
<b>March 2017</b>						
High Speed 2 (HS2) - Update and Response to Consultation	Cabinet	Key	Public	14 March 2017	Councillor Trevor Pendleton Tel: 01509 569746 trevor.pendleton@nwleicestershire.gov.uk  Head of Community Services Tel: 01530 454832 john.richardson@nwleicestershire.gov.uk	Report
Proposed Council Delivery Plan	Cabinet	Key	Public	14 March 2017	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicestershire.gov.uk  Head of Legal and Support Services Tel: 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk	Report

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
Tenant Scrutiny Panel - Report on Anti-Social Behaviour	Cabinet	Key	Public	14 March 2017	Councillor Roger Bayliss Tel: 01530 411055 roger.bayliss@nwleicestershire.gov.uk  Head of Housing Tel: 01530 454780 chris.lambert@nwleicestershire.gov.uk	Report
Quarter 3 Performance Report	Cabinet	Non-Key	Public	14 March 2017	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicestershire.gov.uk  Head of Legal and Support Services Tel: 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk	Report
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs	Cabinet	Key	Part Private Some background papers contain exempt information	14 March 2017	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
<b>April 2017</b>						
Review of Housing Policies	Cabinet	Key	Public	25 April 2017	Councillor Roger Bayliss Tel: 01530 411055 roger.bayliss@nwleicestershire.gov.uk  Head of Housing Tel: 01530 454780 chris.lambert@nwleicestershire.gov.uk	Report and Amended Policies

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
<b>May 2017</b> There are no meetings scheduled.						
<b>June 2017</b>						
Children, Young People and Adult Safeguarding Report 2016/17	Cabinet	Non-Key	Public	13 June 2017	Councillor Trevor Pendleton Tel: 01509 569746 trevor.pendleton@nwleicestershire.gov.uk  Head of Community Services Tel: 01530 454832 john.richardson@nwleicestershire.gov.uk	Report
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs	Cabinet	Key	Part Private Some background papers contain exempt information	13 June 2017	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
Minutes of the Coalville Special Expenses Working Party - 25 April 2017	Cabinet	Non-Key	Public	13 June 2017	Councillor Alison Smith MBE Tel: 01530 835668 alison.smith@nwleicestershire.gov.uk  Head of Community Services Tel: 01530 454832 john.richardson@nwleicestershire.gov.uk	Report and minutes of the meeting



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Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
Provisional Financial Outturn	Cabinet	Key	Public	25 July 2017	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
<b>August 2017</b> There are no meetings scheduled.						
<b>September 2017</b>						
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs	Cabinet	Key	Part Private Some background papers contain exempt information	19 September 2017	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
Medium Term Financial Strategy	Cabinet	Key	Public	19 September 2017	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
Quarter 1 Performance Report	Cabinet	Non-Key	Public	19 September 2017	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicestershire.gov.uk  Head of Legal and Support Services Tel: 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk	Report
<b>October 2017</b> No items.						
<b>November 2017</b>						
Quarter 2 Performance Report	Cabinet	Non-Key	Public	14 November 2017	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicestershire.gov.uk  Head of Legal and Support Services Tel: 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk	Report
<b>December 2017</b>						
Capital Programmes Projected Outturn and Draft Capital Programmes	Cabinet	Key	Public	12 December 2017	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
Draft General Fund Revenue Budget	Cabinet	Key	Public	12 December 2017	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs	Cabinet	Key	Part Private Some background papers contain exempt information	12 December 2017	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
Housing Revenue Account (HRA) Budget Proposals	Cabinet	Key	Public	12 December 2017	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
<b>January 2018</b>						
Council Tax Base 2018/19	Cabinet	Key	Public	16 January 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
<b>February 2018</b>						
Capital Programmes	Cabinet	Key	Public	6 February 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
General Fund and Special Expenses Revenue Budgets	Cabinet	Key	Public	6 February 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
Housing Revenue Account (HRA) Budget and Rent Increase	Cabinet	Key	Public	6 February 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
The Treasury Management Strategy Statement and Prudential Indicators	Cabinet	Key	Public	6 February 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report

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Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
Provisional Financial Outturn	Cabinet	Key	Public	24 July 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
<b>August 2018</b> There are no meetings scheduled.						
<b>September 2018</b>						
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs	Cabinet	Key	Part Private Some background papers contain exemption information	18 September 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
Medium Term Financial Strategy	Cabinet	Key	Public	18 September 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report



Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
Quarter 1 Performance Report	Cabinet	Key	Public	18 September 2018	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicestershire.gov.uk  Head of Legal and Support Services Tel: 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk	Report
<b>October 2018</b> No items.						
<b>November 2018</b>						
Quarter 2 Performance Report	Cabinet	Key	Public	13 November 2018	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicestershire.gov.uk  Head of Legal and Support Services Tel: 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk	Report
<b>December 2018</b>						
Capital Programmes Projected Outturn and Draft Capital Programmes	Cabinet	Key	Public	11 December 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
Draft General Fund Revenue Budget	Cabinet	Key	Public	11 December 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs	Cabinet	Key	Part Private Some background papers contain exempt information	11 December 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
Housing Revenue Account (HRA) Budget Proposals	Cabinet	Key	Public	11 December 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
<b>January 2019</b>						
Council Tax Base 2019/20	Cabinet	Key	Public	15 January 2019	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
<b>February 2019</b>						
Capital Programmes	Cabinet	Key	Public	5 February 2019	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
General Fund and Special Expenses Revenue Budgets	Cabinet	Key	Public	5 February 2019	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
Housing Revenue Account (HRA) Budget and Rent Increase	Cabinet	Key	Public	5 February 2019	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report
The Treasury Management Strategy Statement and Prudential Indicators	Cabinet	Key	Public	5 February 2019	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Interim Director of Resources Tel: 01530 454833 andrew.hunkin@nwleicestershire.gov.uk	Report

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